



# AGENDA

## BOARD OF COMMISSIONERS - SPECIAL MEETING

June 12, 2013

5:00 p.m.

A handwritten signature in black ink, appearing to be 'J. H. R.', is written over the date and time information.

**Public Statement:** The meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; Adequate notice has been given to the public by advertisement in the Star Ledger.

**Pledge of Allegiance**

**Attendance – Roll Call**

**Action Items:**

Agenda Adoption

Minutes of May 21, 2014

Executive Minutes of May 21, 2014

### RESOLUTIONS:

1. RESOLUTION #06-2014- 33 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK ACKNOWLEDGING THE RETIREMENT OF EXECUTIVE DIRECTOR ERNEST R. BOOKER AND AUTHORIZING PAYMENT OF ACRUED BENEFIT TIME.
2. RESOLUTION #06-2014- 34 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING AN EMPLOYEE CONTRACT WITH GABRIELA M. SANTOS, MANAGER OF FISCAL OPERATIONS.
3. RESOLUTION #06-2014- 35 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RATIFYING AND AUTHORIZING AN EMPLOYEE CONTRACT BETWEEN THE NEWARK PARKING AUTHORITY AND MERIAN D. OLIVER-WILLIAMS, SR. EXECUTIVE ASSISTANT/PARALEGAL ASSISTANT.
4. RESOLUTION #06-2013 - 36 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPOINTING ETHELYN S. BOWERS, DIRECTOR OF ADMINISTRATION, AS ACTING EXECUTIVE DIRECTOR OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AND DIRECTING ADMINISTRATION TO IMPLEMENT AN EXECUTIVE SEARCH PROCEDURE.
5. RESOLUTION #06-2014- 37 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE 2013 AUDIT.
6. RESOLUTION #06-2014- 38 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING RE-ADVERTISING OF REQUESTS FOR QUALIFICATIONS FOR ACCOUNTANT AND IT CONSULTANT SERVICES UNDER THE FAIR AND OPEN PROCESS.

7. **RESOLUTION #06-2014 – 39 RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING MERIT INCREASES TO OPERATIONS STAFF FOR 2014.**
  
8. **RESOLUTION #06-2014- 40 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK DESIGNATING INVESTORS BANK AS DEPOSITORY FOR FUNDS FOR MCCARTER HIGHWAY SPECIAL EVENTS PARKING LOT.**
  
9. **RESOLUTION #06-2014 - 41 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK ADOPTING AN IN-CAR CAMERA POLICY FOR THE EMPLOYEE HANDBOOK OF POLICIES AND PROCEDURES.**

Executive Session  
Executive Director Report  
Legal Report  
New Business:  
Adjournment:

Ernest R. Booker, Esq.  
Phil G. George, Esq.

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
PARKING AUTHORITY OF THE CITY OF NEWARK  
June 12, 2014**

The meeting was convened at 50 Park Place, Newark, New Jersey, at 5:00 P.M.

Pursuant to (Ch 231 PL 1975) "Open Public Meeting" Act, Chapter 113, adequate notice was given to the Star Ledger and transmitted to the City of Newark's information office and posted on the Authority's Web Site.

The pledge of allegiance was recited. No Members of the public are present.  
Roll Call as follows:

Present:

Chairman LaVar Young  
Vice-Chairman Hubert Graham  
Commissioner DeAndre Rudolph  
Commissioner Raquel Cagley  
Commissioner A. Dean Rawls

Others Present:

Executive Director, Ernest R. Booker  
Phil George, Esq., Dir. Of Development  
and Compliance/Legal Counsel  
Sr. Executive Asst., Merian Williams

Chair Young noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

Chair Young requested a Motion to Adopt the Agenda. Motion to accept the Agenda by Commissioner Cagley and Seconded by Commissioner Rudolph and approved by unanimous consent.

Chair requested a Motion to Approve the Minutes from May 21, 2014. Motion to accept by Commissioner Rudolph and seconded by Commissioner Cagley, and approved by unanimous consent.

Financial Report:

Treasurer Rudolph stated that due to the meeting being held at an earlier date in the month, the List of Bills for June will be presented to the Board at a later date and a phone/email vote will be conducted for approval.

Chair Young presented the following Resolutions:

1. **RESOLUTION #06-2014- 33 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK ACKNOWLEDING THE RETIREMENT OF EXECUTIVE DIRECTOR**

**ERNEST R. BOOKER AND AUTHORIZING PAYMENT OF ACRUED BENEFIT TIME. Motion to acknowledging and accepting the Retirement of Executive Director by Commissioner A. Dean Rawls and Seconded by Commissioner Graham.**

**ROLL CALL:**

Chair Young	Yes
Vice-Chair Graham	Yes
Commissioner Rudolph	Yes
Commissioner Cagley	Yes
Commissioner Rawls	Yes

- 2. RESOLUTION #06-2014- 34 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING AN EMPLOYEE CONTRACT WITH GABRIELA M. SANTOS, MANAGER OF FISCAL OPERATIONS. Motion by Commissioner Rudolph and seconded by Commissioner Rawls.**

**ROLL CALL:**

Chair Young	Yes
Vice-Chair Graham	Yes
Commissioner Rudolph	Yes
Commissioner Cagley	Yes
Commissioner Rawls	Yes

- 3. RESOLUTION #06-2014- 35 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RATIFYING AND AUTHORIZING AN EMPLOYEE CONTRACT BETWEEN THE NEWARK PARKING AUTHORITY AND MERIAN D. OLIVER-WILLIAMS, SR. EXECUTIVE ASSISTANT/PARALEGAL ASSISTANT AND RECORDING SECRETARY TO THE BOARD OF COMMISSIONERS. Motion by Commissioner Graham, seconded by Commissioner Rudolph.**

**ROLL CALL:**

Chair Young	Yes
Vice-Chair Graham	Yes
Commissioner Rudolph	Yes
Commissioner Cagley	Yes
Commissioner Rawls	Yes

- 4. RESOLUTION #06-2013 - 36 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPOINTING ETHELYN S. BOWERS, DIRECTOR OF ADMINISTRATION, AS ACTING EXECUTIVE DIRECTOR OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AND DIRECTING ADMINISTRATION TO IMPLEMENT AN EXECUTIVE SEARCH PROCEDURE. Motion by Commissioner Rawls, seconded by Commissioner Rudolph.**

**ROLL CALL:**

Chair Young	Yes
Vice-Chair Graham	Yes
Commissioner Rudolph	Yes
Commissioner Cagley	Yes
Commissioner Rawls	Yes

5. RESOLUTION #06-2014- 37 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE 2013 AUDIT. Motion by Commissioner Rudolph, seconded by Commissioner Graham.

**ROLL CALL:**

Chair Young	Yes
Vice-Chair Graham	Yes
Commissioner Rudolph	Yes
Commissioner Cagley	Yes
Commissioner Rawls	Yes

6. RESOLUTION #06-2014- 38 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING RE-ADVERTISING OF REQUESTS FOR QUALIFICATIONS FOR ACCOUNTANT AND IT CONSULTANT SERVICES UNDER THE FAIR AND OPEN PROCESS. Motion By Commissioner Graham, Seconded By Commissioner Cagley And Approved By Unanimous Consent.
7. RESOLUTION #06-2014 – 39 RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING MERIT INCREASES TO OPERATIONS STAFF FOR 2014. Motion by Commssioner Cagley, Second by Commissioner Rudolph, approved by unanimous consent.
8. RESOLUTION #06-2014- 40 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK DESIGNATING INVESTORS BANK AS DEPOSITORY FOR FUNDS FOR MCCARTER HIGHWAY SPECIAL EVENTS PARKING LOT. Motion By Commissioner Cagley, Seconded By Commissioner Rudolph And Approved By Unanimous Consent.
9. RESOLUTION #06-2014 - 41 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK

**ADOPTING AN IN-CAR CAMERA POLICY FOR THE EMPLOYEE HANDBOOK OF POLICIES AND PROCEDURES. MOTION BY COMMISSIONER RUDOLPH, SECONDED BY COMMISSIONER RAWLS AND APPROVED BY UNANIMOUS CONSENT.**

Upon completion of Executive Session, Legal Counsel noted for the record that all members of the Board were present and that the Board entered into executive session for discussion of potential litigation. Minutes of the Executive Session will be released when appropriate under the Open Public Meetings and the Open Public Records Act. Board resumed its regular meeting on motion to by Commissioner Rawls and seconded by Commissioner Rudolph.

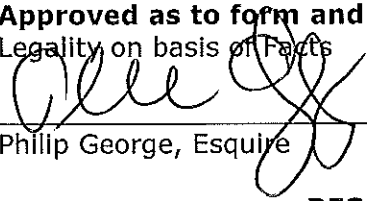
Roll call to resume the Regular Meeting of the Board of Commissioners:

Chair Young	Yes
Commissioner Rudolph	Yes
Vice-Chair Graham	Yes
Commissioner Cagley	Yes
Commissioner Rawls	Yes

After extending congratulations to the Executive Director on his retirement and discussion with Ethelyn S. Bowers on moving forward, Chair Young stated there being no further business, and seeing and hearing no members of the public present, request for motion to adjourn. Motion to adjourn By Commissioner Rudolph and seconded by Commissioner Rawls. The meeting was adjourned at approximately 6:00 P.M.

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE PARKING AUTHORITY OF THE CITY OF NEWARK ACKNOWLEDGING  
THE RETIREMENT OF THE EXECUTIVE DIRECTOR AND AUTHORIZING  
PAYMENT OF ACCRUED BENEFIT TIME.**

**Approved as to form and  
Legality on basis of Facts**

  
Philip George, Esquire

**Factual Contents Certified  
to by**

\_\_\_\_\_  
Gabriela Santos

**RESOLUTION NO.: 06 -2014 - 33**

**WHEREAS**, Ernest R. Booker, Esquire, the Executive Director of the Parking Authority of the City of Newark, has advised the Board of Commissioners of the Parking Authority of the City of Newark of his intention to retire from his position as of July 1, 2014 after years of leadership of the Parking Authority of the City of Newark for the benefit of its employees and the betterment of the City of Newark by implementing the principles of Smart Parking and modernization of parking in the City of Newark; and,

**WHEREAS**, the Finance Manager of the Parking Authority of the City of Newark advises that the Executive Director has accumulated unpaid benefit time consisting of unused sick time, vacation time and personal time; and,

**WHEREAS**, the Finance Manager of the Parking Authority of the City of Newark advises that the value of such time has been properly accumulated and set forth in the annual audits and budgets approved by the Department of Community Affairs, Division of Local Governmental Services as accrued and payable; and,

**WHEREAS**, the Board of Commissioners now wish to thank Ernest R. Booker, Esquire for his dedicated service to the Parking Authority of the City of Newark and his contributions to parking in the City of Newark and recognize his retirement; and,

**WHEREAS**, the Board of Commissioners now wish to authorize the payment of accrued benefit time due to Ernest R. Booker, Esquire, and permit the purchase, at his

option, of certain communications devices provided to him as reasonable and necessary to his position; and,

**WHEREAS**, the Financial Manager of the Parking Authority of the City of Newark has certified that funds are available to pay the accumulated benefit time in funds reflected for the same in the annual budgets and audits:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Parking Authority of the City of Newark that the retirement of Ernest R. Booker, Esquire, effective on July 1, 2014, is hereby recognized and accepted by the Board of Commissioners; and,

**IT IS FURTHER RESOLVED**, that such time which has been properly accumulated and set forth in the annual audits and budgets of the Parking Authority of the City of Newark and approved by the Department of Community Affairs, Division of Local Governmental Services as accrued and payable to Ernest R. Booker, Esquire, be paid effective July 1, 2014; and,

**IT IS FURTHER RESOLVED**, that Ernest R. Booker, Esquire, be permitted to purchase his Authority-issued iPhone© and iPad© electronic devices with a current value of \$316.19, which are declared to be surplus.

#### **CERTIFICATION OF AVAILABLE FUNDS**

I hereby certify that funds are available for payment of such time has been properly accumulated and set forth in the annual audits and budgets of the Parkign Authority of the City of Newark and approved by the Department of Community Affairs, Division of Local Governmental Services as accrued and payable to Ernest R. Booker, Esquire.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Gabriela Santos  
Financial Manager

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK ACKNOWLEDGING THE RETIREMENT OF THE EXECUTIVE DIRECTOR AND AUTHORIZING PAYMENT OF ACCRUED BENEFIT TIME.

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

LaVar Young, Chairman					DeAndre Rudolph				
Raquel Cagley									
A. Dean Rawls									
Hubert Graham									

CERTIFICATION

I, LaVAR YOUNG, Chairman of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK ACKNOWLEDGING THE RETIREMENT OF THE EXECUTIVE DIRECTOR AND AUTHORIZING PAYMENT OF ACCRUED BENEFIT TIME," (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on June 12, 2014 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 12th day of June, 2014.

PARKING AUTHORITY OF THE CITY OF NEWARK

[SEAL]

LaVAR YOUNG, Chairman

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING AN  
EMPLOYEE CONTRACT WITH GABRIELA M. SANTOS, MANAGER OF FISCAL  
OPERATIONS.**

Approved as to form and  
Legality on basis of Facts

\_\_\_\_\_  
Philip George, Esquire

Factual Contents Certified  
to by

\_\_\_\_\_  
Gabriela Santos

**RESOLUTION NO.: 06-2014-34**

**WHEREAS**, Gabriela Santos has been employed with the Parking Authority of the City of Newark for over 30 years and filled the position of Manager of Fiscal Operations with the Parking Authority of the City of Newark for the benefit of its employees and the betterment of the City of Newark without a contract; and,

**WHEREAS**, the Board of Commissioners believe that the Parking Authority of the City of Newark requires the continued fiscal guidance and leadership of Gabriela Santos in the position of Manager of Fiscal Operations in the future; and,

**WHEREAS**, the Board of Commissioners believe that the Parking Authority of the City of Newark will be well served by awarding a contract, not to exceed an initial term of four (4) years and on terms as may be negotiated, to Gabriela Santos as Manager of Fiscal Operations:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Parking Authority of the City of Newark that Gabriela Santos is awarded a contract for continued service as Manager of Fiscal Operations for the Parking Authority of the City of Newark; and,

**IT IS FURTHER RESOLVED**, that the Chairman of the Board of Commissioners of the Parking Authority of the City of Newark and the Acting Executive Director are authorized to negotiate and execute such contract on behalf of the Parking Authority of the City of Newark.

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING AN EMPLOYEE CONTRACT WITH GABRIELA M. SANTOS, MANAGER OF FISCAL OPERATIONS.

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

Commissioners	AYE	NAY	NV	AB	Commissioners	AYE	NAY	NV	AB
LaVar Young, Chairman	✓				DeAndre Rudolph	✓			
Raquel Cagley	✓								
A. Dean Rawls	✓								
Hubert Graham	✓								

CERTIFICATION

I, LaVAR YOUNG, Chairman of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING AN EMPLOYEE CONTRACT WITH GABRIELA M. SANTOS, MANAGER OF FISCAL OPERATIONS," (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on June 12, 2014 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 12th day of June, 2014.

PARKING AUTHORITY OF THE CITY OF NEWARK,

[SEAL]

LaVAR YOUNG, Chairman

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RATIFYING AND AUTHORIZING AN EMPLOYEE CONTRACT BETWEEN THE NEWARK PARKING AUTHORITY AND MERIAN D. OLIVER-WILLIAMS, SR. EXECUTIVE ASSISTANT/PARALEGAL ASSISTANT**

Approved as to form and  
Legality on basis of Facts

Philip George, Esquire

Factual Contents Certified  
to by

Gabriela Santos

**RESOLUTION NO.: 06-2014-35**

**WHEREAS**, Merian Oliver Williams has been employed with the Parking Authority of the City of Newark for over 6 years and filled the position of Executive Assistant and Paralegal Assistant with the Parking Authority of the City of Newark for the benefit of its employees and the betterment of the City of Newark without a contract; and,

**WHEREAS**, the Board of Commissioners believe that the Parking Authority of the City of Newark requires the continued services to the Parking Authority of the City of Newark of Merian Oliver Williams in the position of Executive Assistant and Paralegal Assistant; and,

**WHEREAS**, the Board of Commissioners believe that the Parking Authority of the City of Newark will be well served by awarding a contract, not to exceed an initial term of four (4) years and on terms as may be negotiated, to Merian Oliver Williams as Executive Assistant and Paralegal Assistant:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Parking Authority of the City of Newark that Merian Oliver Williams is awarded a contract for continued service as Executive Assistant and Paralegal Assistant for the Parking Authority of the City of Newark; and,

**IT IS FURTHER RESOLVED**, that the Chairman of the Board of Commissioners of the Parking Authority of the City of Newark and the Acting Executive Director are authorized to negotiate and execute such contract on behalf of the Parking Authority of the City of Newark.

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RATIFYING AND AUTHORIZING AN EMPLOYEE CONTRACT BETWEEN THE NEWARK PARKING AUTHORITY AND MERIAN D. OLIVER-WILLIAMS, SR. EXECUTIVE ASSISTANT/PARALEGAL ASSISTANT

Commissioners	AYE	NAY	NV	AB	Commissioners	AYE	NAY	NV	AB
LaVar Young, Chairman	✓				DeAndre Rudolph	✓			
Raquel Cagley	✓								
A. Dean Rawls	✓								
Hubert Graham	✓								

CERTIFICATION

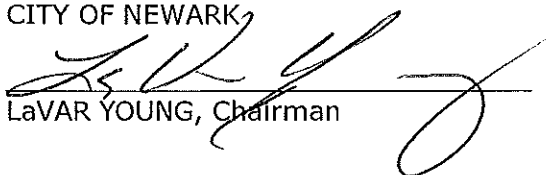
I, LaVAR YOUNG, Chairman of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RATIFYING AND AUTHORIZING AN EMPLOYEE CONTRACT BETWEEN THE NEWARK PARKING AUTHORITY AND MERIAN D. OLIVER-WILLIAMS, SR. EXECUTIVE ASSISTANT/PARALEGAL ASSISTANT," (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on June 12, 2014 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 12th day of June, 2014.

PARKING AUTHORITY OF THE CITY OF NEWARK,

[SEAL]

  
LaVAR YOUNG, Chairman

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE PARKING AUTHORITY OF THE CITY OF NEWARK APPOINTING  
ETHELYN S. BOWERS, DIRECTOR OF ADMINISTRATION,  
AS ACTING EXECUTIVE DIRECTOR OF THE  
PARKING AUTHORITY OF THE CITY OF NEWARK  
AND DIRECTING ADMINISTRATION TO IMPLEMENT  
AN EXECUTIVE SEARCH PROCEDURE.**

**Approved as to form and  
Legality on basis of Facts**

\_\_\_\_\_  
Philip George, Esquire

**Factual Contents Certified  
to by**

\_\_\_\_\_  
Gabriela Santos

**RESOLUTION NO.: 06 -2014 -36**

**WHEREAS**, Ernest R. Booker, Esquire, the Executive Director of the Parking Authority of the City of Newark, has advised the Board of Commissioners of the Parking Authority of the City of Newark of his intention to retire from his position as of July 1, 2014 after years of leadership of the Parking Authority of the City of Newark for the benefit of its employees and the betterment of the City of Newark by implementing the principles of Smart Parking and modernization of parking in the City of Newark; and,

**WHEREAS**, the Board of Commissioners believe that the Parking Authority of the City of Newark requires leadership in the position of Executive Director pending more permanent planning and implementation of those plans in the future; and,

**WHEREAS**, Ethelyn S. Bowers is the Director of Administration of the Parking Authority of the City of Newark, in which position she has provided years of leadership and has also served as acting Executive Director during absences of the Executive Director; and,

**WHEREAS**, Ethelyn S. Bowers can continue to serve as the Director of Administration of the Parking Authority of the City of Newark, while serving as acting Executive Director; and,

**WHEREAS**, the Board of Commissioners believe that the Parking Authority of the City of Newark will be well served by appointing Ethelyn S. Bowers as acting Executive Director; and,

**WHEREAS**, the Board of Commissioners believe that it is in the best interests of the Parking Authority of the City of Newark to commence planning and development of an executive search program for the selection of a new Executive Director:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Parking Authority of the City of Newark that Ethelyn S. Bowers shall serve as acting Executive Director while serving as the Director of Administration of the Parking Authority of the City of Newark; and,

**IT IS FURTHER RESOLVED**, that such appointment shall commence on July 1, 2014 and shall not involve additional salary or benefits pending further review; and,

**IT IS FURTHER RESOLVED**, that the Administration is directed to commence planning for an executive search by reviewing existing qualifications, developing a process and request for qualifications for filling the position of Executive Director of the Parking Authority of the City of Newark, and providing a time line for implementing and completing the process of selection with the goal of presenting qualified candidates to the Board of Commissioners no later than forty five (45) days after the Board of Commissioners meeting in September 2014.

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPOINTING ETHELYN S. BOWERS, DIRECTOR OF ADMINISTRATION, AS ACTING EXECUTIVE DIRECTOR OF THE PARKING AUTHORITY OF THE CITY OF NEWARK.

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

LaVar Young, Chairman	✓				DeAndre Rudolph	✓			
Raquel Cagley	✓								
A. Dean Rawls	✓								
Hubert Graham	✓								

CERTIFICATION

I, LaVAR YOUNG, Chairman of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPOINTING ETHELYN S. BOWERS, DIRECTOR OF ADMINISTRATION, AS ACTING EXECUTIVE DIRECTOR OF THE PARKING AUTHORITY OF THE CITY OF NEWARK," (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on June 12, 2014 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 12th day of June, 2014.

PARKING AUTHORITY OF THE CITY OF NEWARK

[SEAL]

LaVAR YOUNG, Chairman

**RESOLUTION NO. 06-2014-37**

**APPROVING THE ANNUAL AUDIT OF THE PARKING AUTHORITY OF THE CITY OF  
NEWARK**

**FOR THE PERIOD ENDED DECEMBER 31, 2013**

**WHEREAS**, the Parking Authority of the City of Newark (hereinafter "Authority"), by and through its governing body, the Board of Commissioners (hereinafter "Board"), reviewed the annual audit for the fiscal year 2013, specifically the sections of the audit report entitled "General Comments and Recommendation" as prepared by the firm of Withum Smith & Brown, PC, 1144 Hooper Avenue, Suite 202, Toms River, New Jersey 08753 and,

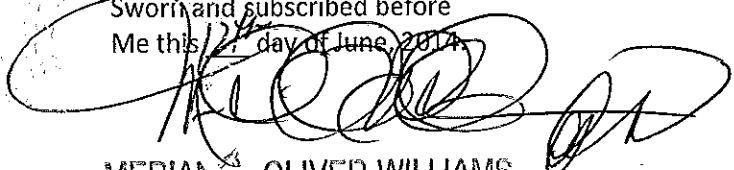
**WHEREAS**, the Board and its members are cognizance of its fiscal responsibility for purpose of effectuating the recommendations and comments contained therein the annual audit report.

**NOW, THEREFORE, BE IT RESOLVED**, BY THE PARKING AUTHORITY OF THE CITY OF NEWARK, COUNTY OF ESSEX, STATE OF NEW JERSEY, that the independent audit report prepared by the firm of Withum Smith & Brown, PC, is hereby adopted by the Authority and the Executive Director is hereby directed to forward the aforesaid report to the Department of Community Affairs, Division of Local Government, State of New Jersey; and

**BE IT FURTHER RESOLVED**, that evidence of the Commissioners' personal review of the audit shall be set forth in an affidavit which shall be forwarded to the aforesaid department.

Governing Body	Yes	No	Abstain	Absent
Levar Young	✓			
Hubert Graham	✓			
DeAndre Rudolph	✓			
Raquel Cagley	✓			
Arthur Dean Rawls	✓			

Sworn and subscribed before  
 Me this 27<sup>th</sup> day of June, 2014



**MERIAN S. OLIVER-WILLIAMS**  
 NOTARY PUBLIC OF NEW JERSEY  
 My Commission Expires 12-15-15  
 Ernest R. Booker, Esq. Executive Director



**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING  
AUTHORITY OF THE CITY OF NEWARK AUTHORIZING RE-ADVERTISING OF  
REQUESTS FOR QUALIFICATIONS FOR ACCOUNTANT AND IT CONSULTANT  
SERVICES UNDER THE FAIR AND OPEN PROCESS**

Approved/as to form and  
Legality on basis of Facts

  
\_\_\_\_\_  
Phillip G. George, Esquire

Factual Contents Certified  
to by

\_\_\_\_\_  
Ethelyn S. Bowers

**RESOLUTION NO.:** -2014-38

**WHEREAS**, the Parking Authority of the City of Newark opted to award contracts for Professional Services under a Fair and Open Process, as defined in *N.J.S.A. 19:44A-20.4, et seq.*, for Professional Services in the year 2014, including Accountant and IT and Computer Related Services; and,

**WHEREAS**, the Parking Authority of the City of Newark received three (3) responses to the Request for Qualifications for Accountant and two (2) responses to the Request for Qualifications for IT and Computer Related Services within the specified date and time, all of which were deemed complete; and,

**WHEREAS**, the Board of Commissioners of the Parking Authority of the City of Newark subsequently determined to defer action on the responses for Accountant and IT and Computer Related Services, as well as certain others, due to unusual inclement weather which prevented the Board of Commissioners from being able to review and adequately evaluate all responses; and,

**WHEREAS**, the Board of Commissioners of the Parking Authority of the City of Newark was unable to act upon the responses for Accountant and IT and Computer Related Services within the time provided by the Local Public Contracts Law due to the cancellation of the April 2014 meeting of the Board of Commissioners, which resulted in such contracts not being awarded within the time required as a matter of law under the Local Public Contracts Law; and,

**WHEREAS**, the Board of Commissioners of the Parking Authority of the City of Newark requires the services of Accountant and responses for Accountant and IT and Computer Related Services; and,

**WHEREAS**, the Board of Commissioners of the Parking Authority of the City of Newark will accept the re-submission by Respondents of the three (3) responses to the Request for Qualifications for Accountant and two (2) responses to the Request for Qualifications for IT and Computer Related Services by letter of intent without a resubmission of a new response, if such Respondents have no material changes, or with a letter of intent and statement of material changes only if such Respondents have material changes to such responses:

**NOW, THEREFORE, BE IT RESOLVED** by the Parking Authority of the City of Newark that the Request for Proposals for Professional Services for Accountant and for IT and Computer Related Services be re-advertised in July 2014 on the NPA's designated Internet Website and in designated newspaper(s) of general circulation; and,

**IT IS FURTHER RESOLVED**, that the Executive Director or his designee is hereby authorized to execute any and all documents necessary to insure publication in a timely fashion.

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING RE-ADVERTISING OF REQUESTS FOR QUALIFICATIONS FOR ACCOUNTANT AND IT CONSULTANT SERVICES UNDER THE FAIR AND OPEN PROCESS

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

Commissioners	AYE	NAY	NV	AB	Commissioners	AYE	NAY	NV	AB
LaVar Young, Chair	✓				DeAndre Rudolph Treasurer	✓			
Raquel Cagley	✓								
A. Dean Rawls Secretary	✓								
Hubert Graham Vice-Chair	✓								

CERTIFICATION

I, LaVAR YOUNG, Chair of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING RE-ADVERTISING OF REQUESTS FOR QUALIFICATIONS FOR ACCOUNTANT AND IT CONSULTANT SERVICES UNDER THE FAIR AND OPEN PROCESS," (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on June 12, 2014 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 12th day of June 2014.

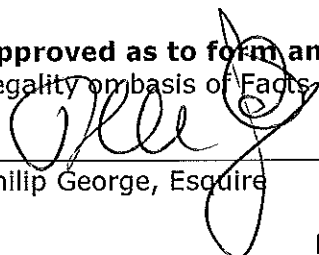
PARKING AUTHORITY OF THE CITY OF NEWARK

LaVAR YOUNG, Chairman

[SEAL]

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING  
AUTHORITY OF THE CITY OF NEWARK AWARDING MERIT INCREASES  
TO OPERATIONS STAFF FOR 2014**

**Approved as to form and  
Legality on basis of Facts**

  
Philip George, Esquire

**Factual Contents Certified  
to by**

\_\_\_\_\_  
Gabriela Santos

**RESOLUTION NO.: 06-2014-39**

**WHEREAS**, the Parking Authority of the City of Newark conducts performance review and evaluation of its Operations personnel from July 1 through June 30 of each year in accordance with policy and the Employee Handbook for the purposes of merit pay increases, if any; and,

**WHEREAS**, the Director of Administration of the Parking Authority of the City of Newark has conducted and completed such review of all Operations personnel for the year 2014 and made recommendations for the award of merit pay increases; and,

**WHEREAS**, the Board of Commissioners has reviewed such recommendations and has determined that such merit pay increases are justified; and,

**WHEREAS**, the Fiscal Manager has certified that funds are available in the 2014 Budget of the Parking Authority of the City of Newark for such merit pay increases:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Parking Authority of the City of Newark that merit pay increases are awarded to the Operations personnel in accordance with the recommendations of the Director of Administration, effective July 1, 2014.

**CERTIFICATION OF AVAILABLE FUNDS**

I hereby certify that funds are available for merit pay increases as recommended by the Director of Administration from the 2014 budget of the Parking Authority of the City of Newark.

Dated: June 12, 2014

\_\_\_\_\_  
Gabriela Santos

Financial Manager

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

Resolution of the Board of Commissioners of the Parking Authority of the City of Newark Awarding Merit Increases to Operations Staff for 2014

Commissioners	AYE	NAY	NV	AB	Commissioners	AYE	NAY	NV	AB
LaVar Young, Chairman	✓				DeAndre Rudolph	✓			
Raquel Cagley	✓								
A. Dean Rawls	✓								
Hubert Graham	✓								

CERTIFICATION

I, LEVAR YOUNG, Chairman of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

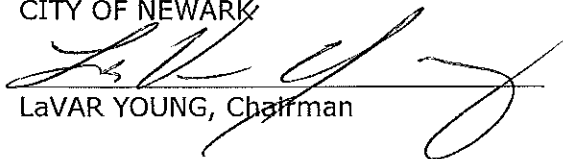
Attached hereto is a copy of a resolution entitled, "Resolution of the Board of Commissioners of the Parking Authority of the City of Newark Awarding Merit Increases to Operations Staff for 2014," (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on June 12, 2014 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 12th day of June 2014.

PARKING AUTHORITY OF THE CITY OF NEWARK

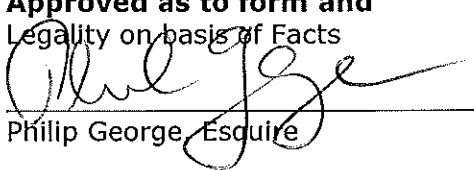
[SEAL]

LaVAR YOUNG, Chairman

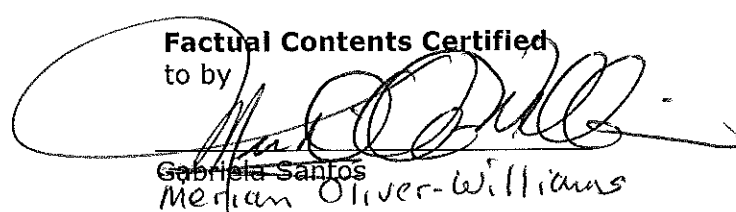


**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE PARKING AUTHORITY OF THE CITY OF NEWARK  
DESIGNATING INVESTORS BANK AS DEPOSITORY  
FOR FUNDS FOR MCCARTER HIGHWAY  
SPECIAL EVENTS PARKING LOT.**

**Approved as to form and  
Legality on basis of Facts**

  
Philip George, Esquire

**Factual Contents Certified  
to by**

  
Meridian Oliver-Williams

**RESOLUTION NO.:** *26* -2013 -10

**WHEREAS**, the Board of Commissioners of the Parking Authority of the City of Newark have previously approved entering into an Agreement with Newark Plaza Urban Renewal, LLC, to develop a site for special events surface parking known as Block 00161, Lot 00001 02, otherwise known as 769-781 McCarter Highway, Newark, Essex County, New Jersey, and commonly known as the "McCarter Highway Lot"; and,

**WHEREAS**, the Finance Manager of the Parking Authority has recommended that income from the McCarter Highway Lot be deposited into a separate account in order to more closely administer the costs and income related to the operation of that lot; and,

**WHEREAS**, the administration has recommended that the Board of Commissioners of the Parking Authority of the City of Newark appoint Investors Bank, with its corporate offices in Short Hills, New Jersey, but with two (2) local branches in the City of Newark, as the depository bank for operations at and concerning the McCarter Highway Lot:

**NOW, THEREFORE, BE IT RESOLVED** by the Parking Authority of the City of Newark that Investors Bank is hereby designated as a depository for the funds of the Parking Authority of the City of Newark for the McCarter Highway Lot, and the Director of Administration and Treasurer of the Board of Commissioners shall be designated as

the Agents therefor to sign checks, deposit slips and/or all other documents and instruments thereunder; and,

**IT IS FURTHER RESOLVED,** that the attached form of Resolution be prepared, executed and delivered to Investors Bank as and for the act and will of the Board of Commissioners of the City of Newark.

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK DESIGNATING INVESTORS BANK AS DEPOSITORY FOR FUNDS FOR MCCARTER HIGHWAY SPECIAL EVENTS PARKING LOT.

Commissioners	AYE	NAY	NV	AB	Commissioners	AYE	NAY	NV
AB								
LeVar Young, Chairman	✓				DeAndre Rudolph	✓		
Raquel Cagley	✓							
A. Dean Rawls	✓							
Hubert Graham	✓							

CERTIFICATION

I, LEVAR YOUNG, Chairman of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK DESIGNATING INVESTORS BANK AS DEPOSITORY FOR FUNDS FOR MCCARTER HIGHWAY SPECIAL EVENTS PARKING LOT," (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on June 12, 2014 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 12th day of June.

PARKING AUTHORITY OF THE CITY OF NEWARK

[SEAL]

Signature of LeVar Young, Chairman

LEVAR YOUNG, Chairman



Corporate Office  
101 JFK Parkway, Short Hills, NJ 07078  
1-855-422-6548

Certified Copy of Corporate Resolution for  
Profit/Non-Profit/Religious Corporations

The undersigned hereby certifies that he/she is Secretary of

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*(Name of Corporation, including fictitious name if applicable and that the following is a true and correct copy of certain resolutions of the Board of Directors (or Trustees) of the Corporation duly adopted at a meeting of the Board held on \_\_\_\_\_ (date) which are still in effect, and that the same are in conformity with the organic documents of the Corporation.*

**Authorization of Depository**

RESOLVED, that Investors Bank ("Bank") is hereby designated as a depository for the funds of this Corporation and is hereby authorized to accept for deposit to the credit of this Corporation in such account or accounts, as the Treasurer of this Corporation shall designate from time to time, monies, checks, drafts, notes, acceptances or other evidences indebtedness.

**Authorization to Withdraw and Transfer Funds**

FURTHER RESOLVED, that the Bank is authorized to make payments from the funds of this Corporation on deposit with it, upon and according to the check, draft, bill of exchange, acceptance or other written instrument or direction of this Corporation signed by any one of its following officers or designated agents *(indicate below only the Title of Officers and the Names of Designated Agents other than Officers, if any, authorized to sign or countersign):*

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Whether the same be payable to the order of or in favor of any officer or signer or otherwise, and whether the same be deposited to the individual credit of or tendered in payment of the obligation of any officer or signer or otherwise; that the foregoing authorized persons may otherwise transfer, or enter into agreements with the Bank concerning the transfer of the funds of this Corporation, whether by telephone, telegraph or any other manner whatsoever, likewise without liability to the Bank concerning the disposition or the purpose of such transfers; and that any one of the foregoing authorized persons may countermand payment on any such written instrument of such authorization to transfer funds by either oral or written direction to the Bank.

FURTHER RESOLVED, that the above authorizations shall continue and remain in full force and effect until notice of their revocation by Resolution of this Board has been received in writing by the Bank, and that this Corporation hereby guarantees to the Bank as depository, the payment of all checks, drafts, notes, acceptances or other evidences of indebtedness which may at any time be deposited without the endorsement of the Corporation appearing thereon, and, further, that the certification of these resolutions by an officer of this Corporation shall bind it upon this guaranty, and, further, that the Secretary is hereby authorized and directed to certify to the Bank, from time to time, the names of the officers or agents authorized to sign on behalf of this Corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Corporation this date

of \_\_\_\_\_

*Affix Seal*

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING  
AUTHORITY OF THE CITY OF NEWARK ADOPTING AN IN-CAR CAMERA  
POLICY FOR THE EMPLOYEE HANDBOOK OF POLICIES AND PROCEDURES**

Approved as to form and  
Legality on basis of Facts

Philip George, Esq.

Factual Contents Certified  
to by

Director of Administration

**RESOLUTION NO -2014-111**

**WHEREAS**, the Parking Authority of the City of Newark employs numerous vehicles which are obtained through public bidding and pursuant to *N.J.S.A. 40:11A-6, et seq.*, in order to fulfill its public purposes; and,

**WHEREAS**, five (5) vehicles which are used for various enforcement duties involving surveying streets for violations and coverage throughout the City of Newark, including but not limited to "Quality of Life" evening enforcement have been equipped with non-law enforcement lighting and in-car camera systems which record all actions of the Parking Enforcement Officer for safety, security and liability protection; and,

**WHEREAS**, the Parking Authority of the City of Newark has previously adopted an Employee Handbook stating the policies and procedures to be followed by all employees and independent contractors, to the extent the same are applicable; and,

**WHEREAS**, the administrative staff of the Parking Authority of the City of Newark have proposed appropriate amendments thereto to the Board of Commissioners for their consideration in order to create an In-Car Camera Usage Policy; and,

**WHEREAS**, the Commissioners of the Parking Authority of the City of Newark now wish to adopt the In-Car Camera Policy as an amendment to the amended Employee Handbook as Version 2014.1 in the form which is annexed and incorporated to this Resolution in order to set forth in-car camera policies and procedures to be followed by all officers and employees of the Parking Authority of the City of Newark:

**NOW, THEREFORE, BE IT RESOLVED** by the Parking Authority of the City of Newark that the attached In-Car Camera Policy be adopted as part of the 2014.1 Version of the Employee Handbook of the Parking Authority of the City of Newark is hereby adopted to set forth the policies and procedures of the Authority regarding use of in-car camera systems.

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK ADOPTING AN IN-CAR CAMERA POLICY FOR THE EMPLOYEE HANDBOOK OF POLICIES AND PROCEDURES

Commissioners	AYE	NAY	NV	AB	Commissioners	AYE	NAY	NV	AB
LaVar Young, Chairman	✓	/			DeAndre Rudolph	✓	/		
Raquel Cagley	✓	/							
A. Dean Rawls	✓	/							
Hubert Graham	✓	/							

CERTIFICATION

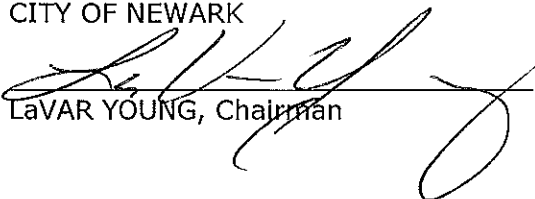
I, LaVAR YOUNG, Chairman of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK ADOPTING AN IN-CAR CAMERA POLICY FOR THE EMPLOYEE HANDBOOK OF POLICIES AND PROCEDURES," (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on June 12, 2014 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 12th day of June, 2014.

PARKING AUTHORITY OF THE CITY OF NEWARK

[SEAL]

  
LaVAR YOUNG, Chairman