



# AGENDA

**BOARD OF COMMISSIONERS – REGULAR MEETING**  
March 23, 2023 – 4:30 pm

**Call to Order**  
**Roll Call**

**Public Statement:** This meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; adequate notice of this meeting has been provided to the Star Ledger, Jersey Journal and to the public at large; establishing the date, time and location of this meeting by filing with the Office of the City Clerk the schedule of regular meetings.

**Pledge of Allegiance**

**Action Items:**

Agenda Adoption

Approval of Minutes of January 26, 2023 Regular Meeting (No February Meeting)

Approval of Minutes of March 09, 2023 Special Meeting

**COMMITTEE REPORTS**  
**FINANCIAL REPORTS**

**RESOLUTIONS:**

**RESOLUTION #03-2023-17 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RATIFYING THE LIST OF BILLS AND FINANCIAL REPORT FOR FEBRUARY, 2023.**

**RESOLUTION #03-2023-18 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR MARCH, 2023.**

**RESOLUTION #02-2023-16 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK REVISING RESOLUTION RESCINDING THE HIRING FREEZE**

**RESOLUTION #03-2023-19 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING A CHANGE OF THE OFFICIAL SIGNATURES ON ALL PARKING AUTHORITY OF THE CITY OF NEWARK BANK ACCOUNTS. (REVOTE)**

**RESOLUTION #03-2023-20 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK TO AMEND BUDGET (Prior To Adoption).**

**Executive Session**

**Resolution #03-2022 –**

**Legal Report**

**C. Lawrence Crump, Esq., General Counsel**

**Executive Director's Report**

**Anthony C. Mack, Esq.**

**New Business**

**Adjournment**

**MINUTES OF THE MEETING OF  
BOARD OF COMMISSIONERS OF THE  
PARKING AUTHORITY OF THE CITY OF NEWARK  
MARCH 23, 2023  
4:30PM**

**PUBLIC STATEMENT: THIS MEETING IS CALLED PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, CHAPTER 113; ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE STAR LEDGER AND TO THE PUBLIC AT LARGE; ESTABLISHING THE DATE, TIME AND LOCATION OF THIS MEETING BY FILING WITH THE OFFICE OF THE CITY CLERK THE SCHEDULE OF REGULAR MEETINGS.**

The pledge of allegiance was recited.

Roll Call as follows:

Present: Chairperson Evelyn Williams  
Vice-Chair Tarsha Prindle-Hartley  
Treasurer Andre Speight  
Secretary Marques Lewis  
Commissioner Andre Hollis

Absent: Commissioner Raquel Cagley (excused)

Others Present: Executive Director, Anthony C. Mack, Esq.  
C. Lawrence Crump, Esq., General Counsel  
Sr. Executive Asst., Merian Williams  
Gabriela Santos, Fiscal Manager

Chair Williams noted that there was a quorum present and the Board is in accord with State Statute and the meeting could now commence.

Chair Williams called for a moment of silence for the late Senator Ronald L. Rice.

Motion to approve the agenda by Commissioner Lewis, seconded by Chair Williams and approved by unanimous consent.

Motion to approve the Board minutes of January 26, 2023 annual Reorganization Meeting by Commissioner Lewis, seconded by Vice-Chair Prindle-Hartley and approved by unanimous consent.

Motion to approve the Board minutes of March 9, 2023 Special Meeting by Commissioner Lewis, seconded by Chair Williams and approved by unanimous consent.

## **COMMITTEE REPORTS:**

### Finance Committee:

Treasurer Andre Speight reported to the Board that the Finance Committee met two times on February 17, 2023 and March 16, 2023. Both meetings were very good. Treasurer Speight stated that he met with the Auditors, Withum, Smith & Brown. The Auditors reinforced the roles and responsibility of all Commissioners. The Treasurer reviewed briefly the Fiscal matters. He is requesting that the Board take home the binders prepared for them and review the contents of the Bylaws as well as the Fiscal Policy and Procedures of the Authority. Commissioner Speight discussed a Board Retreat that he is suggesting that we take part in sometime during the summer recess.

### Personnel Committee:

Personnel Committee Chair Lewis reported that they also met two times. At the last committee meeting on March 2, 2023, the Committee reviewed the hiring freeze and discussed evaluations. They met again on March 6, 2023 with the Executive Director present and again reviewed the same items and recommends amendments. Chair Williams, Treasurer Speight and Secretary Lewis were present at this meeting, Chair Williams further discussed evaluations of staff and the Executive Director.

Chair Williams is requesting the all other committees meet prior to the summer recess. Commissioner Hollis advised the Safety & Maintenance Committee will meet within the next two weeks.

There was a general discussion concerning Development across the City and the role of the Development Committee moving forward now that the garage is completed. Vice-Chair Prindle-Hartley requested that the tasks and responsibilities of the Development Committee be completely reevaluated in accord to where we are now. She discussed upcoming City projects that we may need to be a part of.

**RESOLUTION #03-2023-17** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK, RATIFYING THE LIST OF BILLS AND FINANCIAL REPORT FOR FEBRUARY 2023. Motion by Commissioner Hollis, second by Secretary Lewis and approved by unanimous consent.

**RESOLUTION #03-2023-18** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR MARCH, 2023. Motion by Vice-Chair Prindle-Hartley, seconded by Commissioner Hollis and approved by unanimous consent

**RESOLUTION #02-2023-16** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK REVISING RESOLUTION RESCINDING THE HIRING FREEZE. Motion by Commissioner Lewis, seconded by Commissioner Hollis and approved by unanimous consent.

**RESOLUTION #03-2023-19** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING A CHANGE OF THE OFFICIAL SIGNATURES ON ALL PARKING AUTHORITY OF THE CITY OF NEWARK BANK ACCOUNTS. **(REVOTE)**. Motion by Commissioner Hollis, seconded by Commissioner Lewis.

Chair Williams explained the need to revote on this Resolution. Treasurer Speight discussed the Fiscal Policy and Procedure Manual, page 8. There was extensive discussion on this resolution and the signatories and the need for a facsimile machine. The following is the Roll call on this resolution:

**ROLL CALL:**

Vice-Chair Prindle Hartley	YES
Commissioner Hollis	YES
Secretary Lewis	YES
Treasurer Speight	YES
Chair Williams	YES

**RESOLUTION #03-2023-20** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK TO AMEND BUDGET (Prior To Adoption). Motion by Commissioner Speight, seconded by Commissioner Lewis. Discussion and explanation by Fiscal Manager Santos on the need for this Resolution. The following is the Roll call on this resolution:

ROLL CALL:

Vice-Chair Prindle Hartley	YES
Commissioner Hollis	YES
Secretary Lewis	YES
Treasurer Speight	YES
Chair Williams	YES

Legal Report:

General Counsel discussed the allegation of a Council meeting attendee that they were involved in an “alleged” assault and clarified same. He also advised that we have received notice of a proposed litigation involving a car that was involved in an accident as a defendant. We had no staff on the scene and no involvement. He advised that we are amongst many public entities that have been named and at this point, it looks like we are not involved at all. Our insurance company has been notified. He is acquiring additional information and will keep the Board advised.

Executive Director Report:

Director Mack reported to the Board that it is his intent to provide a written report to the Board at Mack meeting. Director stated that he wants to do a better job providing updates to the Board on what the Executive staff is doing. He distributed a report displaying a comparison on income and expenses and thoroughly reviewed the same.

Director Mack reviewed the Financial Advisor’s report on the financial restructure of our loans.

Director Mack reported on discussions with the City related to towing as well as his discussions with the Department of Public Safety. Director Mack provided a

detailed update to the Board on what the City is attempting to do related to new towing procedures in the City.

Director Mack discussed his meeting with the Newark Downtown Development related to sensitivity training of our staff along with their “ambassadors.”

The Director is requesting permission to attend the International Development Conference in Chicago in October of 2023 for professional development. The Board agreed that this would be acceptable.

Commissioner Hollis discussed and requested information on spring clean-up of the garage. The Director advised that we are currently working on spring-cleanup of our garage in the next month or so, including power washing, painting, etc. Our architect, Tim Haas is providing some vendor information. We are trying to get as much as possible done in house in order to limit costs.

Chair Williams discussed the possibility of a “roof top” event over the summer for staff appreciation.

There being no further business, the meeting adjourned at 6:00pm on motion of Chair Williams, seconded by Commissioner Lewis, and approved by unanimous consent

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING  
AUTHORITY OF THE CITY OF NEWARK RESCINDING THE HIRING FREEZE  
RESOLUTION**

Approved as to form and  
Legality on basis of Facts



C. Lawrence Crump, Esq.

Factual Contents Certified As to  
Accuracy



Anthony C. Mack

**RESOLUTION NO.: 03-2023-16**

**WHEREAS**, the Parking Authority of the City of Newark (the "Authority"), is a public body corporate and politic and a political subdivision of the State of New Jersey and subject to the authority of the Local Finance Board pursuant to the Local Budget Law, *N.J.S.A. 40A:4-1, et seq.* and/or the Local Authorities Fiscal Control Act, *N.J.S.A. 40A:5A-1, et seq.*; and

**WHEREAS**, on January 26, 2023, the Board of Commissioners approved a resolution authorizing a hiring freeze, effective January 1, 2023; and

**WHEREAS**, upon further review and reflection, this action may have unintended consequences that may affect the operations of the Authority; and

**WHEREAS**, the Board of Commissioners wishes to rescind the January 26, 2023 hiring freeze resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners rescinds the hiring freeze resolution on all positions of the Parking Authority of the City of Newark.

**BE IT FURTHER RESOLVED** that this resolution is in effect upon passage by the Board of Commissioners.

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RESCINDING THE HIRING FREEZE RESOLUTION**

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

Evelyn Williams, Chairperson				✓	Raquel Cagley	✓			✓
Andre Hollis	✓				Andre Speight	✓			
Marques-Aquil Lewis	✓								
Tarsha Prindle				✓					

CERTIFICATION

I, EVELYN WILLIAMS, Chairperson of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:


Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RESCINDING THE HIRING FREEZE," (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on March 9, 2023 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et

seq., as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 9<sup>th</sup> day of March, 2023.

PARKING AUTHORITY OF THE  
CITY OF NEWARK

[SEAL]



\_\_\_\_\_  
Evelyn Williams, Chairperson

**RESOLUTION RATIFYING THE LIST OF BILLS FOR  
FEBRUARY, 2023**

**Resolution No. 03-2023-17**

**Approved as to form and  
Legality on basis of Facts**

**Factual Contents Certified**

by \_\_\_\_\_  
Budget Authorization Certified

\_\_\_\_\_  
C. Lawrence Crump, Esq.

**WHEREAS**, the Executive Director and Finance Committee received and reviewed the List of Bills for the Month FEBRUARY 2023; and

**WHEREAS**, the Board of Commissioners has reviewed and approved the list of Bills for FEBRUARY, 2023; and

**WHEREAS**, the Executive Director is recommending that the List of Bills be approved; and

**NOW, THEREFORE**, be it resolved by the Board of Commissioners of the Parking Authority of the City of Newark that the List of Bills for FEBRUARY 2023 be ratified and approved for payment.

Commissioner \_\_\_\_\_ Seconded the Motion \_\_\_\_\_  
X - Indicates Vote ~ AYE – Yes NAY-No NV – Not Voting AB – Absent  
Board of Commissioners Vote of Final Passage

Commissioners	AYE	NAY	NV	AB
ANDRE SPEIGHT				
RAQUEL CAGLEY				
MARQUES A. LEWIS				
TARSHE PRINDLE-HARTLEY				
EVELYN WILLIAMS				
ANDRE HOLLIS				

I hereby certify that the above Resolution No.03-2023-17 was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on March 23, 2023.

By: \_\_\_\_\_  
EVELYN WILLIAMS, Chairperson  
Newark Parking Authority

(SEAL)  
ATTEST:

WITNESS:  
\_\_\_\_\_



**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY  
OF THE CITY OF NEWARK AUTHORIZING A CHANGE OF THE OFFICIAL SIGNATURES  
ON ALL PARKING AUTHORITY OF THE CITY OF NEWARK BANK ACCOUNTS**

Approved as to form and  
Legality on basis of Facts

  
C. Lawrence Crump, Esq.

Factual Contents Certified As to  
Accuracy

  
Gabriela Santos

**RESOLUTION NO.: 03 -2023- 19**

**WHEREAS**, the Board of Commissioners of the Parking Authority of the City of Newark is the governing body of the Authority, and charged with the ultimate oversight of the same, pursuant to N.J.S.A. 40-11A-5; and

**WHEREAS**, Board of Commissioners authorize who may be listed as signatories to all accounts currently held by the Parking Authority of the City of Newark, which will allow them to open accounts in the name of the Authority, endorse checks and orders for payment, borrow money on behalf and in the name of Authority, and sign and execute promissory notes or other evidence of indebtedness; and

**WHEREAS**, the Board of Commissioners wishes to have the following: Anthony Mack (Executive Director), Evelyn Williams (Board Chair) and Andre Speight (Board Treasurer) as the only authorized signatories on all current accounts held by the Parking Authority.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Parking Authority of the City of Newark that Anthony Mack (Executive Director), Evelyn Williams (Board Chair) and Andre Speight (Board Treasurer) will be the only authorized signatories on all current accounts held by the Parking Authority of the City of Newark.

Commissioner

Seconded the Motion

X - Indicates Vote AB – Absent NV – Not Voting

Board of Commissioners Vote of Final Passage

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING A CHANGE OF THE OFFICIAL SIGNATURES ON ALL PARKING AUTHORITY OF THE CITY OF NEWARK BANK ACCOUNTS**

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

Evelyn Williams, Chairperson					Raquel Cagley				
Andre Hollis					Andre Speight				
Marques-Aquil Lewis									
Tarsha Prindle									

CERTIFICATION

I, EVELYN WILLIAMS, Chairperson of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING A CHANGE OF THE OFFICIAL SIGNATURES ON ALL PARKING AUTHORITY OF THE CITY OF NEWARK BANK ACCOUNTS" (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on March 9, 2023 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 9<sup>th</sup> day of March, 2023.

PARKING AUTHORITY OF THE  
CITY OF NEWARK

[SEAL]

  
\_\_\_\_\_  
Evelyn Williams, Chairperson

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY  
OF THE CITY OF NEWARK AUTHORIZING A CHANGE OF THE OFFICIAL SIGNATURES  
ON ALL PARKING AUTHORITY OF THE CITY OF NEWARK BANK ACCOUNTS**

Approved as to form and  
Legality on basis of Facts

  
C. Lawrence Crump, Esq.

Factual Contents Certified As to  
Accuracy

  
Gabriela Santos

**RESOLUTION NO.: 03 -2023- 19**

**WHEREAS**, the Board of Commissioners of the Parking Authority of the City of Newark is the governing body of the Authority, and charged with the ultimate oversight of the same, pursuant to N.J.S.A. 40-11A-5; and

**WHEREAS**, Board of Commissioners authorize who may be listed as signatories to all accounts currently held by the Parking Authority of the City of Newark, which will allow them to open accounts in the name of the Authority, endorse checks and orders for payment, borrow money on behalf and in the name of Authority, and sign and execute promissory notes or other evidence of indebtedness; and

**WHEREAS**, the Board of Commissioners wishes to have the following: Anthony Mack (Executive Director), Evelyn Williams (Board Chair) and Andre Speight (Board Treasurer) as the only authorized signatories on all current accounts held by the Parking Authority.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Parking Authority of the City of Newark that Anthony Mack (Executive Director), Evelyn Williams (Board Chair) and Andre Speight (Board Treasurer) will be the only authorized signatories on all current accounts held by the Parking Authority of the City of Newark.

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING A CHANGE OF THE OFFICIAL SIGNATURES ON ALL PARKING AUTHORITY OF THE CITY OF NEWARK BANK ACCOUNTS**

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

Evelyn Williams, Chairperson	✓				Raquel Cagley				✓
Andre Hollis	✓				Andre Speight	✓			
Marques-Aquil Lewis	✓								
Tarsha Prindle	✓								

CERTIFICATION

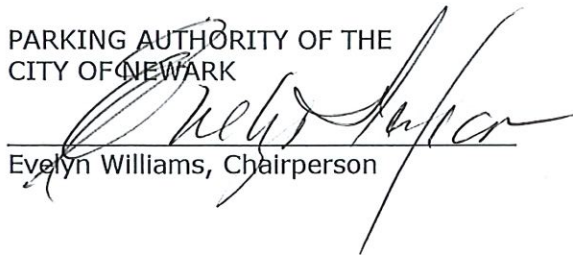
I, EVELYN WILLIAMS, Chairperson of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

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IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 9<sup>th</sup> day of March, 2023.

PARKING AUTHORITY OF THE CITY OF NEWARK

[SEAL]

  
Evelyn Williams, Chairperson

Resolution No. 02-1023-20

### RESOLUTION TO AMEND BUDGET (Prior to Adoption)

WHEREAS, the Parking Authority of the City of Newark for the January 1, 2023 to December 31, 2023 fiscal year was approved on the 26<sup>th</sup> day of January 2023, and

WHEREAS, the public hearing on said budget has been held on January 26th, 2023, and

WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Parking Authority of the City of Newark, County of Essex that the following amendment to the approved budget January 1, 2023 to December 31, 2023 fiscal year be made:

#### PROPOSED CAPITAL BUDGET

Total Unrestricted Net Position Utilized in Proposed Capital Budget:	<b>From</b>	<b>To</b>
Capital Appropriation	\$50,000	\$0

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for certification of the Parking Authority of the City of Newark budget so amended.

\_\_\_\_\_  
Secretary Signature

#### Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Chair Evelyn Williams				
Vice Chair Tarsha Prindle-Hartley				
Treasurer Andre Speight				
Secretary Marques-Lewis				
Commissioner Raquel Cagley				
Commissioner Andre Hollis				