

**MINUTES OF THE MEETING OF  
BOARD OF COMMISSIONERS OF THE  
PARKING AUTHORITY OF THE CITY OF NEWARK,  
DECEMBER 21, 2023  
4:00 PM**

**PUBLIC STATEMENT: THIS MEETING, IS CALLED PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, CHAPTER 113. ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE STAR LEDGER AND TO THE PUBLIC AT LARGE; ESTABLISHING THE DATE, TIME AND LOCATION OF THIS MEETING BY FILING WITH THE OFFICE OF THE CITY CLERK THE SCHEDULE OF REGULAR MEETINGS.**

The pledge of allegiance recited.

Roll Call as follows:

Present:	Chairperson Evelyn Williams Vice-Chair Tarsha Prindle Hartley Secretary Marques Lewis Commissioner Andre Hollis Treasurer Andre Speight
Absent	Commissioner Bernard Chase
Others Present:	Executive Director, Anthony C. Mack, Esq. C. Lawrence Crump, Esq., General Counsel Sr. Executive Asst., Merian Williams Gabriela Santos, Fiscal Manager
Member of the Public:	NONE

Chair Williams noted that there was a quorum present and the Board is in accord with State Statute and the meeting could now commence.

Motion to adopt the agenda by Chair Williams, seconded by Secretary Lewis and approved by unanimous consent.

Motion to approve the Minutes of November 30, 2023 meeting by Secretary Lewis, seconded by Chair Williams and approved by unanimous consent.

**FINANCIAL COMMITTEE REPORT:** Treasurer Speight reported that the Committee has met with the proposed towing vendor. The Committee has considered the need and benefits of the towing. It is its recommendation to the Board that the NPA move forward with the towing project

with this vendor. The Treasurer also discussed the current The NPA is now solvent. The Treasurer expects that we will recover from the December and November small deficits during the January and February months when revenue picks up.

**PERSONNEL COMMITTEE REPORT:** Personnel Committee Chair Lewis reported that the Committee met on December 18, 2023 via Zoom. (Commissioners Speight, Chase and Lewis were in attendance). The Director’s evaluation was discussed at the Committee Meeting. The Committee Chair is requesting that a special meeting be held in January to complete the evaluation. The Committee also reviewed salaries of employees. The Committee is requesting a special meeting to review the Employee Handbook. Committee Chair requested that each Board member familiarize themselves with the evaluation form and be prepared to complete.

**Resolution #12-2023-45** of the Board of Commissioner of the Parking Authority of the City of Newark Approving the 2024 Authority Budget. Motion to approve by Treasurer Speight, seconded by Chair Williams. Commissioner Speight advised that the Finance Committee reviewed the summation and budget in detail on December 10, 2023. The Committee is recommending approval of the Budget. Upon completion of discussion, the following roll call took place:

Chair Williams	Yes
Vice Chair Prindle-Hartley	Yes
Treasurer Andre Speight	Yes
Secretary Marques Lewis	Yes
Commissioner Andre Hollis	Yes

**RESOLUTION #12-2023-46** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR DECEMBER 2023. Treasurer Speight advised that the Finance Committee has reviewed the List of Bills and Finance Report. There was discussion on the November deficit. There was detailed discussion on the List of Bills. There was detailed discussion concerning check writing, training and instructions moving forward. Upon completion, G. Santos advised the Board that she is looking into computer generated check system. Upon completion of discussion the motion to approve made by Treasurer Speight, seconded by Chair Williams was approved unanimously.

**RESOLUTION #12-2023-47** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL COUNSEL TO FLORIO, KENNY & RAVAL LLP Motion to approve by Commissioner Lewis, seconded by Commissioner Hollis. Treasurer Speight discussed

the possibility of the Finance Committee before presentation to the Board. After discussion, the motion was approved by unanimous consent.

**RESOLUTION #12-2023-48** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL COUNSEL TO THE TAYLOR LAW GROUP LLP. Motion to approve by Commissioner Hollis, seconded by Commissioner Lewis. Discussion on the firm. The Board has not received the requested corrections on the Employee Handbook from this firm, General Counsel Crump explained the delay in completion of same. The Board requested that the information requested be obtained. The following roll call took place on the motion to approve:

Chair Williams	No
Vice Chair Prindle-Hartley	No
Treasurer Andre Speight	Abstain
Secretary Marques Lewis	No
Commissioner Andre Hollis	Yes

MOTION FOR RESOLUTIONS #49 THROUGH #54 WERE VOTED AS A GROUP BY TREASURER SPEIGHT, SECONDED BY VICE-CHAIR PRINDLE HARTLEY

**RESOLUTION #12-2023-49** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL COUNSEL TO THE LAW OFFICE OF ELVIN ESTEVES LLC

**RESOLUTION #12-2023-50** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT FOR BOND COUNSEL TO WILENTZ, GOLDMAN & SPITZE, P.A.

**RESOLUTION #12-2023-51** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT FOR AUDITOR FOR YEAR 2022 TO WITHUM SMITH & BROWN, PC

**RESOLUTION #12-2023-52** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT FOR FINANCIAL ADVISOR TO THE TORAIN GROUP

**RESOLUTION #12-2023-53** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT FOR CLEANING SERVICES TO NEAT FREEKZ

**RESOLUTION #12-2023-54** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES

CONTRACT FOR COMPUTER-RELATED SERVICES TO IT NOW CORPORATION DBA  
CMIT SOLUTIONS NUC

**Roll call for resolutions #49 through #54:**

Chair Williams	Yes
Vice Chair Prindle-Hartley	Yes
Treasurer Andre Speight	Yes
Secretary Marques Lewis	Yes
Commissioner Andre Hollis	Yes

**RESOLUTION #12-2023-55** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE PURCHASE AND INSTALLATION OF THREE (3) LEVEL II DUAL ELECTRIC VEHICLE CHARGING STATIONS FROM BRYAN ELECTRIC COMPANY TO BE LOCATED AT THE GREEN STREET MIXED USE PARKING FACILITY (INTERIOR) PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ. Motion To Approve By Commissioner Hollis, Seconded By Commissioner Lewis. General Counsel Crump discussed the benefit of the EV Charging stations. Projected income is approximately \$25,000.00. January or February is the anticipated date of installation completion. It will take about six (6) week for reimbursement of monies spent.

**Roll call for resolutions #55:**

Chair Williams	Yes
Vice Chair Prindle-Hartley	Yes
Treasurer Andre Speight	Yes
Secretary Marques Lewis	Yes
Commissioner Andre Hollis	Yes

**RESOLUTION #12-2023-56** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR AND/OR HIS DESIGNEE TO ENTER INTO AND EXECUTE AND AGREEMENT WITH CFKAA HOLDINGS, LLC (“AUTURA”) FOR SUPPORT AND MAINTENANCE OF A TOWING MANAGEMENT SYSTEM, FOR A PILOT PROGRAM OF ONE YEAR. Motion To Approve By Vice-Chair Prindle Hartley, Seconded by Commissioner Lewis. Executive Director

Mack advised that there was a towing committee meeting held. The pilot is for \$100,000.00. \$25,000 per quarter. The NPA can cancel at any time for any reason. The Executive Director has requested receipt of the implementation plan by December 26, 2023. We have 4 months – this is a no loose deal. Upon completion of discussion, Motion was approved by unanimous consent.

**RESOLUTION #12-2023-57** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING LATE SUBMISSION OF THE 2024 AUTHORITY BUDGET. Motion to approve by Commission Hollis, Seconded by Commissioner Lewis.

**Roll call for resolutions #57:**

Chair Williams	Yes
Vice Chair Prindle-Hartley	Yes
Treasurer Andre Speight	Yes
Secretary Marques Lewis	Yes
Commissioner Andre Hollis	Yes

The Safety and Maintenance Committee reported to the Board that they met on Tuesday, December 19, 2023. Director Mack, Commissioner Hollis, Commissioner Lewis and Fleet Manager Leon Purdie were in attendance. The Committee Chair, Hollis, reported that we have 17 vehicles and we paid a total of \$26,000.00 for maintenance for 2023. We are looking into mechanics.

Director Mack advised the Board that we developed a leak on the roof that leaked into one of the Finance Department offices, No significant damages. The carpet has to be replaced. We are seeking professionals to come out and look at the roof and give us a quote on getting the leak fixed.

The Body Cams are set to roll out by end of January or February. They will be utilized by the PEO's and Maintenance Staff.

The CPR training is going to be looked into by Commissioner Hollis and free and Commissioner Lewis.

Chair Williams commented on some safety issues that have occurred.

Chair Williams commented on the Financial Planner that came in and met with all of the staff.

Motion to go into Executive Session by Vice-Chair Prindle-Hartley, seconded by Chair Williams, and approved by unanimous consent. There were no members of the public present at the time of Executive Session.

Motion to return to regular session by Chair Williams, seconded by Commissioner Hollis and agreed to by unanimous consent.

Upon return to regular session, Treasurer Speight advised that the Board will move expeditiously to complete the Executive Director's evaluation.

The Executive Director thank the Board of Commissioners for a good, profitable year.

There being no further business, the meeting adjourned on motion of Vice-Chair Prindle-Hartley, seconded by Chair Williams, and approved by unanimous consent.

**MINUTES OF THE MEETING OF  
BOARD OF COMMISSIONERS OF THE  
PARKING AUTHORITY OF THE CITY OF NEWARK**

**November 30, 2023**

**4:30PM**

**PUBLIC STATEMENT: THIS MEETING, IS CALLED PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, CHAPTER 113. ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE STAR LEDGER AND TO THE PUBLIC AT LARGE; ESTABLISHING THE DATE, TIME AND LOCATION OF THIS MEETING BY FILING WITH THE OFFICE OF THE CITY CLERK THE SCHEDULE OF REGULAR MEETINGS.**

The pledge of allegiance recited.

Roll Call as follows:

Present: Chairperson Evelyn Williams  
Vice-Chair Tarsha Prindle Hartley  
Secretary Marques Lewis  
Commissioner Andre Hollis  
Commissioner Bernard Chase  
Treasurer Andre Speight

Others Present: Executive Director, Anthony C. Mack, Esq.  
C. Lawrence Crump, Esq., General Counsel  
Sr. Executive Asst., Merian Williams  
Gabriela Santos, Fiscal Manager

Member of the Public: NONE

Chair Williams noted that there was a quorum present and the Board is in accord with State Statute and the meeting could now commence.

Motion to adopt the agenda by Chair Williams, seconded by Secretary Lewis and approved by unanimous consent.

Motion to approve the Minutes of October 26, 2023 meeting by Secretary Lewis, seconded by Chair Williams and approved by unanimous consent.

**FINANCIAL COMMITTEE REPORT:** Treasurer Speight stated that there is no Finance Committee report this month.

**PERSONNEL COMMITTEE REPORT:** Personnel Committee Chair Lewis reported that the Committee met on November 29, 2023 at 3:15pm. Those present were Commissioners Lewis, Speight and Chase. Executive Director Mack, General Counsel Crump and Fiscal Manager Santos also attended. Items discussed at the meeting included staff evaluations, training, increases, personnel policy and procedures and legal matters. All staff evaluations are completed and available for review. The Executive Director's review remains to be completed. CPR training is scheduled to take place sometime in January or February. In addition, we are attempting to provide sexual harassment training at a later date. Customer Service staff training will cross train with the City of East Orange Parking Authority. Committee Chair Lewis requested that we form a scholarship to the PEO's go back to school.

Chair Williams requested that we submit information to our staff explaining that higher education facilities in the City provided free tuition education to residents of the City of Newark. The Committee Meeting adjourned at around 3:49pm.

Treasurer Speight discussed the difference between a foundation and the Authority providing funds. Commissioner Lewis and Mr. Crump will work together on forming a foundation for the Authority.

Commissioner Hollis provided information on the Board's Adult education program that will be available to our staff.

Chair Williams is requesting that each Committee meet before the end of the year and be prepared to report to the Board at the December 2023 meeting.

**Resolution #11-2023-41** of the Board of Commissioner of the Parking Authority of the City of Newark. Motion to approve by Commissioner Hollis, seconded by Treasurer Speight. Commissioner Speight expressed concerns over getting the bills late from the vendors. There was full discussion on the time frame that the vendors

submit their bills to the Authority for payment. Secretary Lewis requested information on the repairs of the fleet vehicles. Ms. Santos brought the Board up to date on co-op bids for leasing and buying vehicles. The Chair requested the names of all mechanics we use. Upon completion of discussion, the following roll call took place:

Chair Williams	Yes
Vice Chair Prindle-Hartley	Yes
Treasurer Andre Speight	Yes
Secretary Marques Lewis	Yes
Commissioner Andre Hollis	Yes
Commissioner Bernard Chase	Yes

**RESOLUTION #11-2023-42** of the Board of Commissioner of the Parking Authority of the City of Newark. Motion to approve by Chair Williams, seconded by Commissioner Hollis. Treasurer Speight. Speight requested information on the benefit to the Authority . General Counsel Crump explained in detail. He advised the Board that the chargers will cost us nothing. They are from grants, federal inflation account and PSEG. We can get a refund of a percentage from the Federal government. Chair Williams requested that the projections be provided to the Board so that the Board will have an idea of the income that is anticipated. Treasurer stated that the Motion should not carry, but be deferred until the projections could be provided to the Board. **Motion to defer by Chair Williams, seconded by Commissioner Hollis and approved by unanimous consent.**

**Resolution #11-2023-43** of the Board of Commissioner of the Parking Authority of the City of Newark. Motion to approve by Commissioner Hollis, seconded by Chair Williams. Executive Director discussed being competitive on the garage rates. The Chair adamantly expressed concern over the garage signage. After discussion the motion was approved by unanimous consent.

Executive Director advised the Board that the Moratorium will commence on December 11, 2023 and continue until January 1, 2024.

Commissioner Hollis requested that the Authority look into acquiring property so that we can create surface lots to generate funds.

Motion to go into Executive Session by Commissioner Speight seconded by Chair Williams, approved by unanimous consent. After the motion was made, it was determined that the session was not needed. Motion to return to regular session by Chair Williams, seconded by Vice-Chair Prindle-Hartley and approved by unanimous consent.

General Counsel Crump reported to the Board that the actions against the PEO were dismissed. Both matters were thrown out.

Executive Director Mack reported that we are working with the City regarding parking for their holiday festivities for this season. The Director discussed the meeting related to towing. The Director is requested that the Board review the slide previously sent to them. The City is already contracted for the towing and it is to begin the process in December. The Director reported that the BA and the Mayor are anxious to use the Authority in a larger capacity on new developments throughout the City.

Director Mack advised that he has met with Bloomberg Associates related to developing a citizen's dashboard, etc. They met and discussed our operations and how they could be of benefit to us related to expansion of our on street parking and rates.

Secretary Lewis discussed the December 21<sup>st</sup> holiday party from 6 o'clock until 9 o'clock at the Medallion Restaurant in the Robert Treat Hotel. We have a buffet menu and open bar for one hour.

There being no further business, the meeting adjourned at 6:00pm on motion of Vice-Chair Prindle-Hartley, seconded by Commissioner Hollis, and approved by unanimous consent.

**MINUTES OF THE MEETING OF  
BOARD OF COMMISSIONERS OF THE  
PARKING AUTHORITY OF THE CITY OF NEWARK**

**October 26, 2023**

**4:30PM**

**PUBLIC STATEMENT: THIS VIRTUAL MEETING, IS CALLED PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, CHAPTER 113. ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE STAR LEDGER AND TO THE PUBLIC AT LARGE; ESTABLISHING THE DATE, TIME AND LOCATION OF THIS MEETING BY FILING WITH THE OFFICE OF THE CITY CLERK THE SCHEDULE OF REGULAR MEETINGS.**

The pledge of allegiance recited.

Roll Call as follows:

Present: Chairperson Evelyn Williams  
Secretary Marques Lewis  
Commissioner Andre Hollis  
Commissioner Bernard Chase  
Treasurer Andre Speight

Absent: Vice-Chair Tarsha Prindle Hartley

Others Present: Executive Director, Anthony C. Mack, Esq.  
C. Lawrence Crump, Esq., General Counsel  
Sr. Executive Asst., Merian Williams  
Gabriela Santos, Fiscal Manager

Member of the Public: Jalil Marrow

Chair Williams noted that there was a quorum present and the Board is in accord with State Statute and the meeting could now commence.

Motion to adopt the agenda by Secretary Lewis, seconded by Chair Williams and approved by unanimous consent.

Motion to approve the Minutes of September 28, 2023 meeting by Secretary Lewis, seconded by Chair Williams and approved by unanimous consent.

**RESOLUTIONS:**

**RESOLUTION #10-2023-40** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RATIFYING & APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR October 2023. Motion to approve by Secretary Lewis,

**FINANCIAL COMMITTEE REPORT:** Treasurer Speight stated that the Committee met and approved the List of Bills for October. Treasurer Speight elaborated on the expenditure related to parking taxes. Treasurer Speight advised the Board the Executive Director Mack had tempted to vacate the requirement for the Authority to pay taxes, but was unable to. However, the Director has requested that all penalties and fees be waived. That matter is pending. The Treasurer advised that all bills are being paid and we have a small surplus

**PERSONNEL COMMITTEE REPORT:** Chairman Lewis requested that the Board evaluate the Executive Director by next month. The Personnel Committee is requesting Body Cams for the PEO's Safety. Commissioner Lewis reported that the NHA held a job fair and the NPA was represented by Mr. Logan. There were approximately twenty (20) residents that showed interest in coming to work at the NPA.

Chair Williams requested that information be obtained from the Colleges and Universities located in Newark offering free tuition to Newark residents. Once obtained, she requested that this information be passed on our employees.

The Treasurer is requesting that name tags be placed under the Commissioners' pictures. Also, he wants a new photo shoot for sometime in January 2024.

There is no Legal Report this month except to advise that discovery is continuing on the lawsuit that we previously discussed. General Counsel Crump feels that we should not be included in this suit and moving forward, expects that we will be dismissed from same.

Executive Director Mack reported that we have reached out to GTBM, the company that supplies our enforcement equipment, supplies and reports. They have advised that they will supply body cams and we should be able to get the first batch by January or February. There will be “no cost” for the cams.

Director Mack stated that he wants to give year end vacation buy-outs. Secretary Lewis stated that this matter should be discussed with the Personnel Committee and advised that he will schedule a meeting to review personnel matters before the November meeting and report to Board.

Chair Williams appointed Commissioner Chase to the Personnel Committee and also appointed him as Chair of the Development Committee.

Executive Director Mack stated that he has had a meeting with the Towing company and further discussions will take place. However, it looks like the Authority will have an opportunity to increase our revenue substantially when this company begins towing for the City. The City Council approved their contract last week. We will have further discussions on this matter later on.

Chair Williams assigned Marques Lewis to chair the holiday party.

There being no further business, the meeting adjourned on motion by Chair Williams, seconded by Commissioner Speight, and approved by unanimous consent.

**MINUTES OF THE SPECIAL MEETING OF  
BOARD OF COMMISSIONERS OF THE  
PARKING AUTHORITY OF THE CITY OF NEWARK  
September 28, 2023  
4:30PM**

**PUBLIC STATEMENT: THIS VIRTUAL MEETING, IS CALLED PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, CHAPTER 113. ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE STAR LEDGER AND TO THE PUBLIC AT LARGE; ESTABLISHING THE DATE, TIME AND LOCATION OF THIS MEETING BY FILING WITH THE OFFICE OF THE CITY CLERK THE SCHEDULE OF REGULAR MEETINGS.**

The pledge of allegiance recited.

Roll Call as follows:

Present:	Chairperson Evelyn Williams Vice-Chair Tarsha Prindle-Hartley Secretary Marques Lewis Commissioner Andre Hollis Commissioner Bernard Chase
Absent:	Treasurer Andre Speight (excused)
Others Present:	Executive Director, Anthony C. Mack, Esq. C. Lawrence Crump, Esq., General Counsel Sr. Executive Asst., Merian Williams Gabriela Santos, Fiscal Manager Everett Johnson, Esq. Eric Torain, Financial Advisor Mike McGuire, CPA
Member of the Public:	NONE

Chair Williams noted that there was a quorum present and the Board is in accord with State Statute and the meeting could now commence. Chair Williams advised the Board Treasurer Speight is on an excused absence.

Motion to change the order and adopt the agenda by Chair Williams, seconded by Vice-Chair Prindle-Hartley and approved by unanimous consent.

Motion to approve the Minutes of June 22, 2023 meeting by Secretary Lewis, seconded by Chair Williams and approved by unanimous consent.

**RESOLUTIONS:**

**RESOLUTION #09-2023-29** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RATIFYING & APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR JULY 2023. Motion to approve by Chair Williams, seconded by Secretary Lewis and approved by unanimous consent.

**RESOLUTION #09-2023-30** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RATIFYING & APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR AUGUST 2023. Motion to approve by Secretary Lewis, seconded by Vice-Chair Prindle-Hartley and approved by unanimous consent.

**RESOLUTION #09-2023-31** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR SEPTEMBER 2023. Motion to approve by Secretary Lewis, seconded by Vice-Chair Prindle-Hartley and approved by unanimous consent.

General Counsel requested that the following six (6) Resolutions (#33, ##\$, #35, #36 #37 and #38) be read and voted on in bulk as they are all for approval to put out RFQ's for 2024. Approved by the Board.

**RESOLUTION #09-2023-33** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR BOND COUNSEL

**RESOLUTION #09-2023-34** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR AUDITOR

**RESOLUTION #09-2023-35** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR A FINANCIAL ADVISOR

**RESOLUTION #09-2023-36** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR CLEANING SERVICES AT THE GREEN STREET MIXED USE PARKING FACILITY

**RESOLUTION #09-2023-37** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR INFORMATION TECHNOLOGY AND COMPUTER RELATED SERVICES

**RESOLUTION #09-2023-38** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR SPECIAL COUNSEL

**MOTION TO APPROVE RESOLUTIONS NUMBERS 33 THROUGH 38 BY SECRETARY LEWIS, SECONDED BY CHAIR WILLIAMS AND APPROVED BY UNANIMOUS CONSENT.**

**RESOLUTION #09-2023-39** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE NEWARK PARKING AUTHORITY TO ENTER INTO A COOPERATIVE PRICING AGREEMENT. Motion by Chair Williams, seconded by Vice-Chair Prindle-Hartley.

**DISCUSSION:** General Counsel Crump explained to the Board that this will allow the Authority to become members of the State Co-operative Purchasing group. This will assist the NPA in obtaining EV charging stations. The executive staff will come back before the board before selecting a responsible company. Once the Board approves, we can choose a party to install the charging stations under state contract. We are looking to get this done in a fast and efficient manner.

Upon completion of discussion, motion to approve by unanimous consent.

**AUDIT REPORT:** Gabriela Santos, Fiscal Manager, introduced Mike McGuire of the firm of Samuel Klein, Certified Public Accountants, who summarized the 2021 Annual Audit. Mr. McGuire distributed the synopsis of the report. He discussed that there were absolutely NO findings and we received the highest approval you can get. He stated that the deficit went down significantly and revenue increased. Mr. McGuire discussed the bottom line of our financial position. Mr. McGuire stated that we are currently assembling information for the 2022 audit report and once that is done, hopefully, we will be back on track.

Upon completion of Mr. McGuire's report, Roll Call to approve Resolution #09-2023-32:

Chair Williams	Yes
Vice Chair Prindle Hartley	Yes
Secretary Lewis	Yes
Commissioner Chase	Yes

Ms. Santos advised that the audit synopsis will be sent to the DCA and advertised in the local newspapers.

Chair Williams and General Counsel introduced Everett Johnson, Esq. and Eric Torain, Financial Advisor.

Mr. Torain summarized the lease revenue bond transaction and 2023 financials. He distributed a capsulation of the process that lead to completion entitled "Newark Parking Authority, Deficit Reduction Plan – Final Results." Mr. Torain made note of some of the individual challenges. Upon his completion, the Chair further summarized the struggles and complimented the finance team on be diligent and getting the work down.

Everett Johnson, Esq. noted some addition up-hill battles the Authority faced in getting financing in place.

Executive Director Mack also commented on his gratefulness to the Executive Team and Financial Team for a job "very well done."

General Counsel Crump gave his comments and expressed gratitude and appreciation.

**LEGAL REPORT:** General Counsel advised of a potential law suit. Our insurance company is covering and representing the NPA. Ms. Santos, advised that if it came down to a settlement we would have a deductible. Mr. Crump also stated that he had a virtual meeting with PSE&G regarding the charging stations and a separate meter for the stations

Executive Director is going to attempt to get the article from the IPMI Conference into the TAP Magazine, highlighting the authority.

There being no further business, the meeting adjourned on motion of Chair Williams, seconded by Commissioner Hollis, and approved by unanimous consent.

MINUTES OF THE SPECIAL MEETING OF  
BOARD OF COMMISSIONERS OF THE  
PARKING AUTHORITY OF THE CITY OF NEWARK

June 22, 2023

4:30PM

**PUBLIC STATEMENT: THIS VIRTUAL MEETING IS CALLED PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, CHAPTER 113; ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE STAR LEDGER AND TO THE PUBLIC AT LARGE; ESTABLISHING THE DATE, TIME AND LOCATION OF THIS MEETING BY FILING WITH THE OFFICE OF THE CITY CLERK THE SCHEDULE OF REGULAR MEETINGS.**

The pledge of allegiance was recited.

Roll Call as follows:

Present: Chairperson Evelyn Williams  
Vice-Chair Tarsha Prindle-Hartley  
Treasurer Andre Speight  
Secretary Marques Lewis  
Commissioner Andre Hollis

Others Present: Executive Director, Anthony C. Mack, Esq.  
C. Lawrence Crump, Esq., General Counsel  
Sr. Executive Asst., Merian Williams  
Gabriela Santos, Fiscal Manager

Virtually: Everett Johnson, Esq.

Member of the Public: Aaron Reed

Chair Williams noted that there was a quorum present and the Board is in accord with State Statute and the meeting could now commence.

Motion to approve the agenda by Secretary Lewis, seconded by Chair Williams and approved by unanimous consent.

Motion to approve the Minutes of May 22, 2023 Virtual Meeting by Commissioner Hollis, seconded by Chair Williams and approved by unanimous consent.

COMMITTEE REPORTS: NONE

RESOLUTION #06-2023-26 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR JUNE 2023. Committee Chair and Board Chair Williams gave an update from the Committee Meeting and their preapproval of all items. Motion to approve by Chair Williams, seconded by Commissioner Hollis and approved by unanimous consent.

RESOLUTION #06-2023-27 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING AN AMENDMENT TO THE BOND, THE SWAP AGREEMENT AND OTHER RELATED DOCUMENTS AND SCHEDULES THERETO TO AUTHORIZE REVISIONS TO THE INTEREST RATE INDEX FOR THE BONDS. Motion to approve by Secretary Lewis, seconded by Commissioner Hollis.

Commissioner Speight stated that the Board agreed that any financial resolutions would be presented to the Finance Committee first for approval prior to putting on the agenda and presented to the Board for a vote. Chair Williams also emphatically commented on same. There was full and complete discussion on the resolution. Mr. Johnson apologized for the lateness of the resolution. He responded to the Board's concerns and explained to the Board that the Resolution was requested by the Bank at the last minute. He further discussed the index and the variable rate set by Libor. It was decided that moving forward we will discuss how to eliminate late notifications and improve on this process. Further review and discussion took place. Upon completion:

<b>ROLL CALL:</b>	Vice-Chair Prindle-Hartley	Yes
	Treasurer Speight	Abstain
	Commissioner Hollis	Yes
	Commissioner Lewis	Yes
	Chair Williams	Yes

Chair Williams requested Executive Director and General Counsel for reports. There were no reports.

Chair Williams congratulated the Authority on the award received at the IPMI Conference earlier this month. The Chair stated that she feels the award belongs to the entire staff.

There was discussion on the book bag give-away and whether or not we will combine with the Municipal Council to give out book bags to the City's youth prior to going back to school. Staff was appointed to work with Commissioner Prindle-Hartley for the book bag give-away.

Executive Director Mack advised the Board that we are planning a staff appreciation day bar-b-que on the roof top on June 30, 2023. Commissioner Speight graciously donated hot dogs and rolls for the event. All staff is expected to attend and bring family members. The entire Board is invited and encouraged to come and eat and mingle with the full staff.

Motion to go into executive Session by Chair Williams, seconded by Commissioner Hollis and approved by unanimous consent. (Resolution #06-2023-28)

Upon completion of Executive Session, General Counsel noted for the record that the Board entered into executive session with regard to. Minutes of the Executive Session will be released when appropriate under the Open Public Meetings and the Open Public Records Act. At commencement of the Executive Session, there was one other party present. At conclusion of executive Session, there was still one other party present. Motion to resume regular session by Chair Williams, second by Commissioner Hollis and approved by unanimous Consent

There being no further business, the meeting adjourned on motion of Chair Williams, seconded by Commissioner Hollis, and approved by unanimous consent

**MINUTES OF THE SPECIAL MEETING OF  
BOARD OF COMMISSIONERS OF THE  
PARKING AUTHORITY OF THE CITY OF NEWARK**

**May 22, 2023**

**4:30PM**

**PUBLIC STATEMENT: THIS VIRTUAL MEETING IS CALLED PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, CHAPTER 113; ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE STAR LEDGER AND TO THE PUBLIC AT LARGE; ESTABLISHING THE DATE, TIME AND LOCATION OF THIS MEETING BY FILING WITH THE OFFICE OF THE CITY CLERK THE SCHEDULE OF REGULAR MEETINGS.**

The pledge of allegiance was recited.

Roll Call as follows:

Present: Chairperson Evelyn Williams  
Vice-Chair Tarsha Prindle-Hartley  
Treasurer Andre Speight  
Secretary Marques Lewis  
Commissioner Andre Hollis

Others Present: Executive Director, Anthony C. Mack, Esq.  
C. Lawrence Crump, Esq., General Counsel  
Sr. Executive Asst., Merian Williams  
Gabriela Santos, Fiscal Manager

Chair Williams noted that there was a quorum present and the Board is in accord with State Statute and the meeting could now commence.

Motion to approve the agenda by Vice-Chair Prindle-Hartley, seconded by Chair Williams and approved by unanimous consent.

RESOLUTION #04-2023-25 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND

FINANCIAL REPORT FOR MAY 2023. Motion to approve by Chair Williams, seconded by Commissioner Speight and approved by unanimous consent.

Chair Williams requested Executive Director and General Counsel reports.  
There were none.

There being no further business, the meeting adjourned at on motion of Chair Williams, seconded by Commissioner Lewis, and approved by unanimous consent

**MINUTES OF THE SPECIAL MEETING OF  
BOARD OF COMMISSIONERS OF THE  
PARKING AUTHORITY OF THE CITY OF NEWARK**

**April 12, 2023**

**4:00PM**

**PUBLIC STATEMENT: THIS VIRTUAL MEETING IS CALLED PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, CHAPTER 113; ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE STAR LEDGER AND TO THE PUBLIC AT LARGE; ESTABLISHING THE DATE, TIME AND LOCATION OF THIS MEETING BY FILING WITH THE OFFICE OF THE CITY CLERK THE SCHEDULE OF REGULAR MEETINGS.**

The pledge of allegiance was recited.

Roll Call as follows:

Present: Chairperson Evelyn Williams  
Vice-Chair Tarsha Prindle-Hartley  
Treasurer Andre Speight  
Secretary Marques Lewis

Absent: Commissioner Andre Hollis

Others Present: Executive Director, Anthony C. Mack, Esq.  
C. Lawrence Crump, Esq., General Counsel  
Sr. Executive Asst., Merian Williams  
Gabriela Santos, Fiscal Manager  
Eric Torain, Financial Advisor

Chair Williams noted that there was a quorum present and the Board is in accord with State Statute and the meeting could now commence.

Motion to approve the agenda by Vice-Chair Prindle-Hartley, seconded by Chair Williams and approved by unanimous consent.

**RESOLUTION #04-2013-21 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK ACCEPTING THE QUALIFICATIONS OF CERTAIN ENTITIES TO PERFORM MUNICIPAL UNDERWRITER SERVICES.** Motion to approve by Vice Chair Prindle-Hartley , seconded by Chair Williams.

NO DISCUSSION

ROLL CALL:

Vice-Chair Prindle Hartley	YES
Secretary Lewis	YES
Treasurer Speight	YES
Chair Williams	YES

There being no further business, the meeting adjourned at on motion of Chair Williams, seconded by Commissioner Lewis, and approved by unanimous consent

**MINUTES OF THE MEETING OF  
BOARD OF COMMISSIONERS OF THE  
PARKING AUTHORITY OF THE CITY OF NEWARK  
MARCH 23, 2023  
4:30PM**

**PUBLIC STATEMENT: THIS MEETING IS CALLED PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, CHAPTER 113; ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE STAR LEDGER AND TO THE PUBLIC AT LARGE; ESTABLISHING THE DATE, TIME AND LOCATION OF THIS MEETING BY FILING WITH THE OFFICE OF THE CITY CLERK THE SCHEDULE OF REGULAR MEETINGS.**

The pledge of allegiance was recited.

Roll Call as follows:

Present: Chairperson Evelyn Williams  
Vice-Chair Tarsha Prindle-Hartley  
Treasurer Andre Speight  
Secretary Marques Lewis  
Commissioner Andre Hollis

Absent: Commissioner Raquel Cagley (excused)

Others Present: Executive Director, Anthony C. Mack, Esq.  
C. Lawrence Crump, Esq., General Counsel  
Sr. Executive Asst., Merian Williams  
Gabriela Santos, Fiscal Manager

Chair Williams noted that there was a quorum present and the Board is in accord with State Statute and the meeting could now commence.

Chair Williams called for a moment of silence for the late Senator Ronald L. Rice.

Motion to approve the agenda by Commissioner Lewis, seconded by Chair Williams and approved by unanimous consent.