

**MINUTES OF THE MEETING OF
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK,
DECEMBER 21, 2023
4:00 PM**

PUBLIC STATEMENT: THIS MEETING, IS CALLED PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, CHAPTER 113. ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE STAR LEDGER AND TO THE PUBLIC AT LARGE; ESTABLISHING THE DATE, TIME AND LOCATION OF THIS MEETING BY FILING WITH THE OFFICE OF THE CITY CLERK THE SCHEDULE OF REGULAR MEETINGS.

The pledge of allegiance recited.

Roll Call as follows:

Present: Chairperson Evelyn Williams
Vice-Chair Tarsha Prindle Hartley
Secretary Marques Lewis
Commissioner Andre Hollis
Treasurer Andre Speight
Absent Commissioner Bernard Chase

Others Present: Executive Director, Anthony C. Mack, Esq.
C. Lawrence Crump, Esq., General Counsel
Sr. Executive Asst., Merian Williams
Gabriela Santos, Fiscal Manager

Member of the Public: NONE

Chair Williams noted that there was a quorum present and the Board is in accord with State Statute and the meeting could now commence.

Motion to adopt the agenda by Chair Williams, seconded by Secretary Lewis and approved by unanimous consent.

Motion to approve the Minutes of November 30, 2023 meeting by Secretary Lewis, seconded by Chair Williams and approved by unanimous consent.

FINANCIAL COMMITTEE REPORT: Treasurer Speight reported that the Committee has met with the proposed towing vendor. The Committee has considered the need and benefits of the towing. It is its recommendation to the Board that the NPA move forward with the towing project

with this vendor. The Treasurer also discussed the current The NPA is now solvent. The Treasurer expects that we will recover from the December and November small deficits during the January and February months when revenue picks up.

PERSONNEL COMMITTEE REPORT: Personnel Committee Chair Lewis reported that the Committee met on December 18, 2023 via Zoom. (Commissioners Speight, Chase and Lewis were in attendance). The Director's evaluation was discussed at the Committee Meeting. The Committee Chair is requesting that a special meeting be held in January to complete the evaluation. The Committee also reviewed salaries of employees. The Committee is requesting a special meeting to review the Employee Handbook. Committee Chair requested that each Board member familiarize themselves with the evaluation form and be prepared to complete.

Resolution #12-2023-45 of the Board of Commissioner of the Parking Authority of the City of Newark Approving the 2024 Authority Budget. Motion to approve by Treasurer Speight, seconded by Chair Williams. Commissioner Speight advised that the Finance Committee reviewed the summation and budget in detail on December 10, 2023. The Committee is recommending approval of the Budget. Upon completion of discussion, the following roll call took place:

Chair Williams	Yes
Vice Chair Prindle-Hartley	Yes
Treasurer Andre Speight	Yes
Secretary Marques Lewis	Yes
Commissioner Andre Hollis	Yes

RESOLUTION #12-2023-46 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR DECEMBER 2023. Treasurer Speight advised that the Finance Committee has reviewed the List of Bills and Finance Report. There was discussion on the November deficit. There was detailed discussion on the List of Bills. There was detailed discussion concerning check writing, training and instructions moving forward. Upon completion, G. Santos advised the Board that she is looking into computer generated check system. Upon completion of discussion the motion to approve made by Treasurer Speight, seconded by Chair Williams was approved unanimously.

RESOLUTION #12-2023-47 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL COUNSEL TO FLORIO, KENNY & RAVAL LLP Motion to approve by Commissioner Lewis, seconded by Commissioner Hollis. Treasurer Speight discussed

the possibility of the Finance Committee before presentation to the Board. After discussion, the motion was approved by unanimous consent.

RESOLUTION #12-2023-48 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDDING A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL COUNSEL TO THE TAYLOR LAW GROUP LLP. Motion to approve by Commissioner Hollis, seconded by Commissioner Lewis. Discussion on the firm. The Board has not received the requested corrections on the Employee Handbook from this firm, General Counsel Crump explained the delay in completion of same. The Board requested that the information requested be obtained. The following roll call took place on the motion to approve:

Chair Williams	No
Vice Chair Prindle-Hartley	No
Treasurer Andre Speight	Abstain
Secretary Marques Lewis	No
Commissioner Andre Hollis	Yes

MOTION FOR RESOLUTIONS #49 THROUGH #54 WERE VOTED AS A GROUP BY TREASURER SPEIGHT, SECONDED BY VICE-CHAIR PRINDLE HARTLEY

RESOLUTION #12-2023-49 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDDING A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL COUNSEL TO THE LAW OFFICE OF ELVIN ESTEVES LLC

RESOLUTION #12-2023-50 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDDING A PROFESSIONAL SERVICES CONTRACT FOR BOND COUNSEL TO WILENTZ, GOLDMAN & SPITZE, P.A.

RESOLUTION #12-2023-51 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDDING A PROFESSIONAL SERVICES CONTRACT FOR AUDITOR FOR YEAR 2022 TO WITHUM SMITH & BROWN, PC

RESOLUTION #12-2023-52 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDDING A PROFESSIONAL SERVICES CONTRACT FOR FINANCIAL ADVISOR TO THE TORAIN GROUP

RESOLUTION #12-2023-53 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDDING A PROFESSIONAL SERVICES CONTRACT FOR CLEANING SERVICES TO NEAT FREEKZ

RESOLUTION #12-2023-54 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDDING A PROFESSIONAL SERVICES

CONTRACT FOR COMPUTER-RELATED SERVICES TO IT NOW CORPORATION DBA
CMIT SOLUTIONS NUC

Roll call for resolutions #49 through #54:

Chair Williams	Yes
Vice Chair Prindle-Hartley	Yes
Treasurer Andre Speight	Yes
Secretary Marques Lewis	Yes
Commissioner Andre Hollis	Yes

RESOLUTION #12-2023-55 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE PURCHASE AND INSTALLATION OF THREE (3) LEVEL II DUAL ELECTRIC VEHICLE CHARGING STATIONS FROM BRYAN ELECTRIC COMPANY TO BE LOCATED AT THE GREEN STREET MIXED USE PARKING FACILITY (INTERIOR) PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ. Motion To Approve By Commissioner Hollis, Seconded By Commissioner Lewis. General Counsel Crump discussed the benefit of the EV Charging stations. Projected income is approximately \$25,000.00. January or February is the anticipated date of installation completion. It will take about six (6) week for reimbursement of monies spent.

Roll call for resolutions #55:

Chair Williams	Yes
Vice Chair Prindle-Hartley	Yes
Treasurer Andre Speight	Yes
Secretary Marques Lewis	Yes
Commissioner Andre Hollis	Yes

RESOLUTION #12-2023-56 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR AND/OR HIS DESIGNEE TO ENTER INTO AND EXECUTE AND AGREEMENT WITH CFKAA HOLDINGS, LLC (“AUTURA”) FOR SUPPORT AND MAINTENANCE OF A TOWING MANAGEMENT SYSTEM, FOR A PILOT PROGRAM OF ONE YEAR. Motion To Approve By Vice-Chair Prindle Hartley, Seconded by Commissioner Lewis. Executive Director

Mack advised that there was a towing committee meeting held. The pilot is for \$100,000.00. \$25,000 per quarter. The NPA can cancel at any time for any reason. The Executive Director has requested receipt of the implementation plan by December 26, 2023. We have 4 months – this is a no loose deal. Upon completion of discussion, Motion was approved by unanimous consent.

RESOLUTION #12-2023-57 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING LATE SUBMISSION OF THE 2024 AUTHORITY BUDGET. Motion to approve by Commission Hollis, Seconded by Commissioner Lewis.

Roll call for resolutions #57:

Chair Williams	Yes
Vice Chair Prindle-Hartley	Yes
Treasurer Andre Speight	Yes
Secretary Marques Lewis	Yes
Commissioner Andre Hollis	Yes

The Safety and Maintenance Committee reported to the Board that they met on Tuesday, December 19, 2023. Director Mack, Commissioner Hollis, Commissioner Lewis and Fleet Manager Leon Purdie were in attendance. The Committee Chair, Hollis, reported that we have 17 vehicles and we paid a total of \$26,000.00 for maintenance for 2023. We are looking into mechanics.

Director Mack advised the Board that we developed a leak on the roof that leaked into one of the Finance Department offices, No significant damages. The carpet has to be replaced. We are seeking professionals to come out and look at the roof and give us a quote on getting the leak fixed.

The Body Cams are set to roll out by end of January or February. They will be utilized by the PEO's and Maintenance Staff.

The CPR training is going to be looked into by Commissioner Hollis and free and Commissioner Lewis.

Chair Williams commented on some safety issues that have occurred.

Chair Williams commented on the Financial Planner that came in and met with all of the staff.

Motion to go into Executive Session by Vice-Chair Prindle-Hartley, seconded by Chair Williams, and approved by unanimous consent. There were no members of the public present at the time of Executive Session.

Motion to return to regular session by Chair Williams, seconded by Commissioner Hollis and agreed to by unanimous consent.

Upon return to regular session, Treasurer Speight advised that the Board will move expeditiously to complete the Executive Director's evaluation.

The Executive Director thank the Board of Commissioners for a good, profitable year.

There being no further business, the meeting adjourned on motion of Vice-Chair Prindle-Hartley, seconded by Chair Williams, and approved by unanimous consent.