



AGENDA

BOARD OF COMMISSIONERS –
May 22, 2025
4:00PM

Public Statement: This meeting is called pursuant to the Open Public Meetings Act, Chapter 113; adequate notice of this meeting has been provided to the Star Ledger and to the public at large; establishing the date, time and location of this meeting by filing with the Office of the City Clerk the schedule of regular meetings.

Attendance – Roll Call
Pledge of Allegiance
Action Items:

Agenda Adoption
 Approval of Minutes of April 24, 2025

COMMITTEE REPORTS –

RESOLUTIONS FOR MAY 22, 2025:

**RESOLUTION #05-2025-16 OF THE BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK ACCEPTING THE LIST OF
BILLS AND FINANCIAL REPORT FOR MAY 2025.**

Executive Session

Resolution #05-2025-

Legal Report
Executive Director's Report

C. Lawrence Crump, Esq., General Counsel
Anthony C. Mack, Esq.

New Business:
Adjournment:

**MINUTES OF THE VIRTUAL MEETING OF
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK**

May 22, 2025

4:00PM

PUBLIC STATEMENT: THIS MEETING IS BEING CALLED PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, CHAPTER 113; ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE STAR LEDGER AND TO THE PUBLIC AT LARGE; ESTABLISHING THE DATE, TIME AND LOCATION OF THIS MEETING BY FILING WITH THE OFFICE OF THE CITY CLERK THE SCHEDULE OF REGULAR MEETINGS.

Roll Call as follows:

Present:

Chairman Andre Speight
Treasurer Andre Hollis
Secretary Vanessa Davis
Commissioner Maytee Cordero
Commissioner Stefanie Matthews
Vice-Chair Tarsha Prindle Hartley
Commissioner Evelyn Williams

Others Present:

Executive Director, Anthony C. Mack, Esq.
C. Lawrence Crump, Esq., General Counsel
Sr. Executive Asst., Merian Williams
Gabriela Santos, Fiscal Manager
Joaquin Ayerbe, Manager

Member of the Public: NONE

The pledge of allegiance.

General Counsel C. Lawrence Crump noted that there was a quorum present and the Board is in accord with State Statute and the meeting could now commence.

Chairman Speight requested a Motion to adopt the Agenda. Motion by Treasurer Hollis, seconded by Vice-Chair, Tarsha Prindle Hartley and approved by unanimous consent.

Chairman Speight requested a motion to approve the Minutes of April 24, 2025. Motion to approve by Treasurer Hollis, seconded by Commissioner Williams, approved by unanimous consent.

The Director of Enforcement, Joaquin Ayerbe attended the meeting to present to the Board. Therefore, Chairman Speight requested a Motion to amend the order of the Agenda to allow him to speak. Motion by Treasurer Hollis, seconded by Chair Speight and approved by unanimous consent.

Joaquin, has been a parking authority leader since 2008. He shared his role in managing operations, staff, and daily enforcement activities. He highlighted his commitment to professional development, including recent certifications in parking enforcement and compliance, and discussed how he disseminates knowledge to his team to enhance efficiency and morale. Joaquin also mentioned his efforts to maintain high standards of professionalism and appearance, noting positive feedback from a recent conference. The Commissioners praised Joaquin's leadership, efficiency with technology, and dedication to continuous improvement, with a suggestion to provide certificates for staff training to document participation and protect the agency. Joaquin acknowledged these suggestions and committed to preparing a report for Mr. Mack to share with the board.

COMMITTEE REPORTS:

The Finance Committee Chair, Andre Hollis, reported that the Committee met on Monday, May 19, 2025 and reviewed the bills.

The meeting covered financial updates, including positive trends in income and reserves, with April's income at \$843,694 and a net favorable position of \$286,326. Treasurer Hollis highlighted a significant increase in reserves due to a March ticket share payment of \$328,000. The committee discussed a pilot transportation program operating on Fridays, Saturdays, and Sundays, with plans to explore how the city can assist and potentially expand services to downtown areas.

The meeting focused on the Newark Parking Authority's financial improvements and upcoming legislative changes. Director Mack reported that a proposed ordinance amendment to expand paid parking would be presented to the Council in July, aiming for a 10-20% increase in meter revenue. The authority has seen a significant increase in ticket revenue, attributed to strategic enforcement operations and the resumption of license suspension for unpaid parking tickets.

Vice-Chair Prindle Hartley stated that the Personnel Committee had nothing to report as there was no meeting held. She stated that they are still attempting to put together a program. Vice-Chair inquired about the status of COLA, staff development training and FMLA.

Development Committee Chair Commissioner Williams stated that the Mayor wants a transportation program throughout the City. She explained that the new program will provide free transportation to specific cities in the downtown area. She plans to meet with the Mayor's staff to see if the NPA can piggy back off of this program. General Counsel Crump noted that Victoria Walker is the contact person for this project.

The Safety Committee, led by Commissioner Cordero, had no report.

The Board approved Resolution #05-20-2516 to accept the May 2025 financial report and bills. Motion to accept by Treasurer Hollis, seconded by Commissioner Williams and approved by unanimous consent.

General Counsel Crump reported a settlement of a workers' compensation case under Section 20, and two requests for proposals for HVAC and elevator work were issued, with submissions due on May 30th.

Executive Director Mack advised on Newark Parking Authority's financial improvements and upcoming legislative changes. Director reported that a proposed ordinance amendment to expand paid parking would be presented to the Council in July, aiming for a 10-20% increase in meter revenue. The authority has seen a significant increase in ticket revenue, attributed to strategic enforcement operations and the resumption of license suspension for unpaid parking tickets. Tickets for the month of April exceeded those for March and, in fact, was the highest in sixteen (16) years. We share 60/40 with the City on ticket revenue. However, the meter revenue belongs to NPA.

Chair Speight requested dates for board training and development, as well as information on a credit union initiative for employees. He also suggested exploring partnerships with local nonprofits and participating in the Mayor's annual cookout.

The meeting ended with a discussion about summer meeting schedules, confirming that regular meetings will pause from July to September, with only special meetings held during that period. The Chair acknowledged and complemented the Commissioners for their financial stewardship and commitment to timely meetings. The conversation ended with administrative matters, including per diem checks for Kentucky-related travel and outstanding signature requirements for documents.

There being no further business, motion to adjourn by Commissioner Davis, seconded by Treasurer Hollis, approved by unanimous consent. The meeting adjourned at approximately 5:15pm.

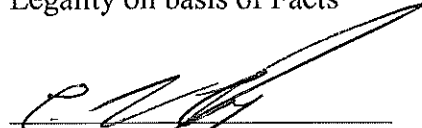
**RESOLUTION ACCEPTING THE LIST OF BILLS FOR
MAY 2025**

Resolution No. 05-2025-16

Approved as to form and
Legality on basis of Facts

Factual Contents Certified

by _____
Budget Authorization Certified



C. Lawrence Crump, Esq.

WHEREAS, the Executive Director and Finance Committee received and reviewed the List of Bills for the Month May 2025; and

WHEREAS, the Board of Commissioners has reviewed and accepted the list of Bills for May 2025; and

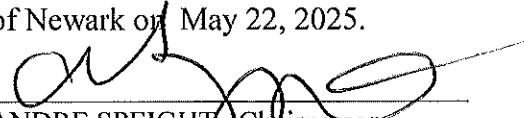
WHEREAS, the Executive Director is recommending that the List of Bills be accepted; and

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Parking Authority of the City of Newark that the List of Bills for May 2025 be accepted for payment.

Commissioner _____ Seconded the Motion _____
X - Indicates Vote ~ AYE – Yes NAY-No NV – Not Voting AB – Absent
Board of Commissioners Vote of Final Passage

Commissioners	AYE	NAY	NV	AB
Andre Speight				
Andre Hollis				
Tarsha Prindle-Hartley				
Evelyn Williams				
Mayttee Cordero				
Vanessa Davis				
Stefanie Matthews				

I hereby certify that the above Resolution No.05-2025-16 was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on May 22, 2025.

By: 

ANDRE SPEIGHT, Chairperson
Newark Parking Authority

(SEAL)
ATTEST: