



AGENDA

**BOARD OF COMMISSIONERS – TELE-CONFERENCE REGULAR MEETING
MAY 28, 2020
5:30PM**

Public Statement: The meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; As a result of the Governor of the State of New Jersey declaring a State of Emergency (COVID-19), 48-hour electronic notice pursuant, to N.J.S.A. 10:4-9.1, satisfies the notice requirement in lieu of the “adequate notice” provision of N.J.S.A. 10:4-8. P.L.2020, c.11. The notice was also transmitted to the City of Newark’s Public Information Office.

Pledge of Allegiance

Attendance – Roll Call

Action Items:

Agenda Adoption

Approval of Minutes for the following Meeting:

Regular Meeting April 23,2020 (Teleconference)

Special Meeting April 30, 2020 (Teleconference)

Special Meeting May 14, 2020 (Teleconference)

RESOLUTIONS:

RESOLUTION 05-2020-19 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR MAY 2020.

RESOLUTION #05-2020-20 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR AUDITOR

RESOLUTION #05-2020-21 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDDING A CONTRACT FOR THE PARKING ACCESS REVENUE CONTROL SYSTEM FOR THE GREEN STREET MIXED USE PARKING FACILITY

Executive Session
Legal Report
Executive Director's Report
New Business:
Adjournment:

Resolution #05-2020 -
C. Lawrence Crump, Esq., General Counsel
Anthony C. Mack, Esq.

**MINUTES OF THE TELECONFERENCE OF THE REGULAR MEETING
OF THE
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
MAY 28, 2020
5:30PM**

The meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; As a result of the Governor of the State of New Jersey declaring a State of Emergency (COVID-19), 48-hour electronic notice pursuant, to N.J.S.A. 10:4-9.1, satisfies the notice requirement in lieu of the “adequate notice” provision of N.J.S.A. 10:4-8. P.L.2020, c.11. The notice was also transmitted to the City of Newark’s Public Information Office.

The pledge of allegiance was recited.

Roll Call as follows:

Present: Chairperson Raquel Cagley
Vice-Chair Andre Hollis
Treasurer Commissioner Niathan Allen
Secretary Commissioner Tarsha Prindle
Commissioner Marques A. Lewis
Commissioner James Parrillo
Commissioner Roy Hargrove

Others Present: Executive Director, Anthony C. Mack, Esq.
C. Lawrence Crump, Esq., General Counsel
Gabriela Santos, Fiscal Manager
Sr. Executive Asst., Merian Williams

General Counsel C. Lawrence Crump noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

General Counsel Crump requested a Motion to adopt the Agenda. Motion by Commissioner Lewis, Seconded by Chair Cagley and approved by unanimous consent.

General Counsel Crump requested a motion to approve the minutes of the Regular Meeting of April 23, 2020. Motion to approve by Commissioner Lewis, seconded by Commissioner Parrillo and approved by unanimous consent.

General Counsel Crump requested a motion to approve the minutes of the Special Meeting of April 30, 2020. Motion to approve by Commissioner Cagley, seconded by Commissioner Parrillo and approved by unanimous consent.

General Counsel Crump requested a motion to approve the minutes of the Special Meeting of May 14, 2020. Motion to approve by Commissioner Cagley, seconded by Commissioner Parrillo and approved by Commissioners: Hollis, Prindle, Hargrove and Allen. Commissioner Lewis Abstained from voting.

General Counsel Crump presented the following Resolutions:

RESOLUTION #05-2020-19 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR MAY, 2020.

MOTION TO APPROVE BY CHAIR CAGLEY, SECONDED BY COMMISSIONER LEWIS AND APPROVED BY UNANIMOUS CONSENT,

RESOLUTION #05-2020-20 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR PROPOSALS FOR QUALIFICATIONS FOR AUDITOR FOR 2019.

RESOLUTION #05-2020-21 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDED A CONTRACT FOR THE PARKING ACCESS REVENUE CONTROL SYSTEM FOR THE GREEN STREET MIXED USE PARKING FACILITY.

AFTER FULL DISCUSSION, MOTION TO APPROVE BY COMMISSIONER PARRILLO, SECONDED BY COMMISSIONER HARGROVE AND APPROVED BY UNANIMOUS CONSENT.

Executive Director Mack reported to the Board that the City Administration has announced that the Authority can resume enforcement., In that regard, we will continue with a skeleton crew for the next couple of weeks while things grow back to some normalcy.

The Director reported that staff went for testing one half today and the other half tomorrow. They will be tested at the Branch Brook Park Skating Rink site. Everyone who is working will be tested. All employees who are called back to work will also have to be tested, prior to return to the NPA.

Director stated that sometime next week we expect to have a draft of the NPA Re-Opening Policy. Upon completion, we will share same with the Board.

Chair Cagley stated that the Personnel Committee has had discussions concerning the people who are ill and how it will affect the Authority without further hindrance. The Chair stated that we need to train other staff in case someone gets sick and cannot perform their duties. Dr. Allen also stated that we need a new Fiscal Policy Manuel developed for the next six (6) months.

The Director reported to the Board that the new Green Street Mixed Use Parking Facility is coming along in spite of the pandemic. He indicated that within the next thirty (30) days the walls and outside fixtures will be completed. Chair Cagley requested that the Board be given a “walk through” prior to closing off the walls and completion. Director Mack will discuss the same with the Construction Project Manager and make arrangements for a walk through to happen.

Director Mack advised the Board the NPA has been participating in a weekly food distribution project at the JFK Recreation Center, in partnership with Hello Fresh. Staff has been going there at 8:30AM every Wednesday.


General Counsel and Director of Development Crump indicated that there is no Legal Report for this meeting.

Chair Cagley stated that, unless there is a need for a Special, the next meeting is our regular meeting on June 25, 2020.

There being no further business, the meeting was adjourned at 6:30pm on motion of Commissioner Parrillo, seconded by Commissioner Allen and approved by unanimous consent.


**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY
OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO
ADVERTISE A REQUEST FOR QUALIFICATIONS FOR AUDITOR**

**Approved as to form and
Legality on basis of Facts**



C. Lawrence Crump, Esq.

**Factual Contents Certified
to by**



RESOLUTION NO.: 05-2020-20

WHEREAS, pursuant to *N.J.S.A. 40:11A-6(4)(a)*, the Board of Commissioners of the Parking Authority of the City of Newark is authorized to make and execute contracts and other instruments necessary or convenient to the exercise of the powers of the Authority;

WHEREAS, the Parking Authority of the City of Newark is required to file an annual audit, and is required to employ a registered municipal accountant of New Jersey or a certified public accountant of New Jersey to perform the same, pursuant to *N.J.S.A. 40:11A-6.1*.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Parking Authority of the City of Newark, that the Executive Director is hereby authorized to advertise a Request for Qualifications for Auditor for 2019 audit, consistent with the Local Public Contracts Law, *N.J.S.A. 40:11-1*, et. seq.

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR AUDITOR

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

Raquel Cagley, Chairperson					Marques-Aquil Lewis				
Niathan Allen					Tarsha Prindle				
James Parrillo					Roy Hargrove, Jr.				
Andre Hollis									

CERTIFICATION

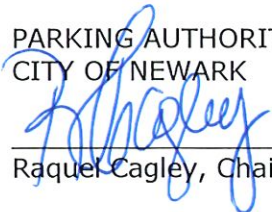
I, Raquel Cagley, Chairperson of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR AUDITOR," (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on May 28, 2020 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 28th day of May, 2020.

PARKING AUTHORITY OF THE
CITY OF NEWARK

[SEAL]



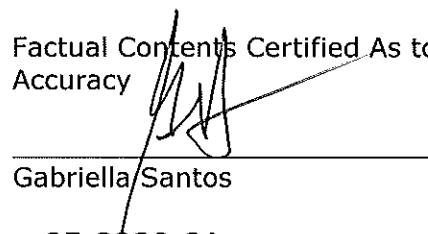
Raquel Cagley, Chairperson

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY
OF THE CITY OF NEWARK AWARDED A CONTRACT FOR THE PARKING ACCESS
REVENUE CONTROL SYSTEM FOR THE GREEN STREET MIXED USE PARKING
FACILITY**

Approved as to form and
Legality on basis of Facts


C. Lawrence Crump, Esq.

Factual Contents Certified As to
Accuracy


Gabriella Santos

RESOLUTION NO.: 05-2020-21

WHEREAS, the Parking Authority of the City of Newark is authorized by *N.J.S.A.* 40:11A-6(l) to enter into and perform any and all contracts, execute any and all instruments, and do and perform any and all acts and things necessary or useful and convenient for the purposes of the authority; and

WHEREAS, pursuant to the aforesaid statutory authority, the Parking Authority of the City of Newark issued a Request for Proposals for Material Testing and Inspection of the Green Street Mixed Use Parking Facility under a Fair and Open Process, as defined in *N.J.S.A.* 19:44A-20.7, which was advertised in the Star Ledger, and on the NPA website, on May 6, 2020; and

WHEREAS, in response to the Request for Proposals, on May 18, 2020, the Authority received responses from: Flash Parking, Richard N. Best Associates, Inc., HUB Parking Technology and Precision Technology Solutions; and

WHEREAS, the Evaluation Committee reviewed all of the Responses submitted by the aforesaid firms and determined that the following firm is qualified based on the criteria set forth in the Request for Proposals, and recommends that the Parking Authority of the City of Newark enter into a contract with:

Precision Technology Solutions

WHEREAS, the Local Public Contracts Law (*N.J.S.A.* 40A:11-1 et seq.) requires that Notice of the Award of contracts, without competitive bidding must be published in a local newspaper; and

WHEREAS, the Financial Manager has certified as to the availability of funds for the purposes intended herein from the current budget.

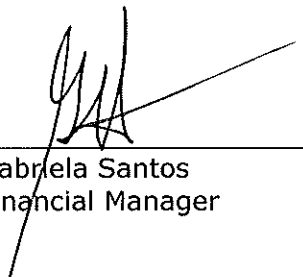
NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners authorizes the Executive Director to execute a contract with Precision Technology Solutions for the installation of the Parking Access Revenue Control System for the Green Street Mixed Use Parking Facility, subject to the company submitting any and all additional documentation requested by the Newark Parking Authority; and

BE IT FURTHER RESOLVED, that notice of the award shall be published in the Star Ledger and on the official website in accordance with the Local Public Contracts Law.

CERTIFICATION OF AVAILABLE FUNDS

I hereby certify that funds are available for this contract in the current budget of the Parking Authority of the City of Newark.

Dated: _____



Gabriela Santos
Financial Manager

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A CONTRACT FOR THE PARKING ACCESS REVENUE CONTROL SYSTEM FOR THE GREEN STREET MIXED USE PARKING FACILITY

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

Raquel Cagley, Chairperson					Marques-Aquil Lewis				
Niathan Allen					Tarsha Prindle				
James Parrillo					Roy Hargrove, Jr.				
Andre Hollis									

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I, Raquel Cagley, Chairperson of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

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IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 28th day of May, 2020.

PARKING AUTHORITY OF THE
CITY OF NEWARK

[SEAL]



Raquel Cagley, Chairperson