



AGENDA

BOARD OF COMMISSIONERS – REGULAR MEETING
November 30, 2023, 4:30 pm

Call to Order
Roll Call

Public Statement: This meeting is called pursuant to the Open Public Meetings Act, Chapter 113; adequate notice of this meeting has been provided to the Star Ledger, Jersey Journal and to the public at large; establishing the date, time and location of this meeting by filing with the Office of the City Clerk the schedule of regular meetings.

Pledge of Allegiance

Action Items:

Agenda Adoption
Approval of Minutes of October 26, 2023 Meeting

PUBLIC SPEAKERS
COMMITTEE REPORTS
RESOLUTIONS:

RESOLUTION #11-2023-41 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR NOVEMBER 2023.

RESOLUTION #11-2023-42 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE PURCHASE AND INSTALLATION OF THREE (3) LEVEL II DUAL ELECTRIC VEHICLE CHARGING STATIONS FROM BRYAN ELECTRIC COMPANY TO BE LOCATED AT THE GREEN STREET MIXED USE PARKING FACILITY (INTERIOR) PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ.

RESOLUTION #11-2023-43 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK INCREASING THE MONTHLY PARKING RATES FOR THE GREEN STREET MIXED USE PARKING FACILITY

Executive Session

**Legal Report
Executive Director's Report**

**New Business
Adjournment**

Resolution #11-2023 –

**C. Lawrence Crump, Esq., General Counsel
Anthony C. Mack, Esq.**

**MINUTES OF THE MEETING OF
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK**
November 30, 2023
4:30PM

PUBLIC STATEMENT: THIS MEETING, IS CALLED PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, CHAPTER 113. ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE STAR LEDGER AND TO THE PUBLIC AT LARGE; ESTABLISHING THE DATE, TIME AND LOCATION OF THIS MEETING BY FILING WITH THE OFFICE OF THE CITY CLERK THE SCHEDULE OF REGULAR MEETINGS.

The pledge of allegiance recited.

Roll Call as follows:

Present:

Chairperson Evelyn Williams
Vice-Chair Tarsha Prindle Hartley
Secretary Marques Lewis
Commissioner Andre Hollis
Commissioner Bernard Chase
Treasurer Andre Speight

Others Present:

Executive Director, Anthony C. Mack, Esq.
C. Lawrence Crump, Esq., General Counsel
Sr. Executive Asst., Merian Williams
Gabriela Santos, Fiscal Manager

Member of the Public:

NONE

Chair Williams noted that there was a quorum present and the Board is in accord with State Statute and the meeting could now commence.

Motion to adopt the agenda by Chair Williams, seconded by Secretary Lewis and approved by unanimous consent.

Motion to approve the Minutes of October 26, 2023 meeting by Secretary Lewis, seconded by Chair Williams and approved by unanimous consent.

FINANCIAL COMMITTEE REPORT: Treasurer Speight stated that there is no Finance Committee report this month.

PERSONNEL COMMITTEE REPORT: Personnel Committee Chair Lewis reported that the Committee met on November 29, 2023 at 3:15pm. Those present were Commissioners Lewis, Speight and Chase. Executive Director Mack, General Counsel Crump and Fiscal Manager Santos also attended. Items discussed at the meeting included staff evaluations, training, increases, personnel policy and procedures and legal matters. All staff evaluations are completed and available for review. The Executive Director's review remains to be completed. CPR training is scheduled to take place sometime in January or February. In addition, we are attempting to provide sexual harassment training at a later date. Customer Service Committee Chair Lewis requested that we form a scholarship to the PEO's go back to school.

Chair Williams requested that we submit information to our staff explaining that higher education facilities in the City provided free tuition education to residents of the City of Newark. The Committee Meeting adjourned at around 3:49pm.

Treasurer Speight discussed the difference between a foundation and the Authority providing funds. Commissioner Lewis and Mr. Crump will work together on forming a foundation for the Authority.

Commissioner Hollis provided information on the Board's Adult education program that will be available to our staff.

Chair Williams is requesting that each Committee meet before the end of the year and be prepared to report to the Board at the December 2023 meeting.

Resolution #11-2023-41 of the Board of Commissioner of the Parking Authority of the City of Newark. Motion to approve by Commissioner Hollis, seconded by Treasurer Speight. Commissioner Speight expressed concerns over getting the bills late from the vendors. There was full discussion on the time frame that the vendors

submit their bills to the Authority for payment. Secretary Lewis requested information on the repairs of the fleet vehicles. Ms. Santos brought the Board up to date on co-op bids for leasing and buying vehicles. The Chair requested the names of all mechanics we use. Upon completion of discussion, the following roll call took place:

Chair Williams	Yes
Vice Chair Prindle-Hartley	Yes
Treasurer Andre Speight	Yes
Secretary Marques Lewis	Yes
Commissioner Andre Hollis	Yes
Commissioner Bernard Chase	Yes

RESOLUTION #11-2023-42 of the Board of Commissioner of the Parking Authority of the City of Newark. Motion to approve by Chair Williams, seconded by Commissioner Hollis. Treasurer Speight. Speight requested information on the benefit to the Authority. General Counsel Crump explained in detail. He advised the Board that the chargers will cost us nothing. They are from grants, federal inflation account and PSEG. We can get a refund of a percentage from the Federal government. Chair Williams requested that the projections be provided to the Board so that the Board will have an idea of the income that is anticipated. Treasurer stated that the Motion should not carry, but be deferred until the projections could be provided to the Board. **Motion to defer by Chair Williams, seconded by Commissioner Hollis and approved by unanimous consent.**

Resolution #11-2023-43 of the Board of Commissioner of the Parking Authority of the City of Newark. Motion to approve by Commissioner Hollis, seconded by Chair Williams. Executive Director discussed being competitive on the garage rates. The Chair adamantly expressed concern over the garage signage. After discussion the motion was approved by unanimous consent.

Executive Director advised the Board that the Moratorium will commence on December 11, 2023 and continue until January 1, 2024.

Commissioner Hollis requested that the Authority look into acquiring property so that we can create surface lots to generate funds.

Motion to go into Executive Session by Commissioner Speight seconded by Chair Williams, approved by unanimous consent. After the motion was made, it was determined that the session was not needed. Motion to return to regular session by Chair Williams, seconded by Vice-Chair Prindle-Hartley and approved by unanimous consent.

General Counsel Crump reported to the Board that the actions against the PEO were dismissed. Both matters were thrown out.

Executive Director Mack reported that we are working with the City regarding parking for their holiday festivities for this season. The Director discussed the meeting related to towing. The Director is requested that the Board review the slide previously sent to them. The City is already contracted for the towing and it is to begin the process in December. The Director reported that the BA and the Mayor are anxious to use the Authority in a larger capacity on new developments throughout the City.

Director Mack advised that he has met with Bloomberg Associates related to developing a citizen's dashboard, etc. They met and discussed our operations and how they could be of benefit to us related to expansion of our on street parking and rates.

Secretary Lewis discussed the December 21st holiday party from 6 o'clock until 9 o'clock at the Medallion Restaurant in the Robert Treat Hotel. We have a buffet menu and open bar for one hour.


There being no further business, the meeting adjourned at 6:00pm on motion of Vice-Chair Prindle-Hartley, seconded by Commissioner Hollis, and approved by unanimous consent.

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING
AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE PURCHASE AND
INSTALLATION OF THREE (3) LEVEL II DUAL ELECTRIC VEHICLE
CHARGING STATIONS FROM BRYAN ELECTRIC COMPANY TO BE LOCATED
AT THE GREEN STREET MIXED USE PARKING FACILITY (INTERIOR)
PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ.**

Approved as to form and
Legality on basis of Facts


C. Lawrence Crump, Esq.

Factual Contents Certified As to
Accuracy


Anthony C. Mack

RESOLUTION NO.: 11-2023-42

WHEREAS, on September 25, 2023, The Board of Commissioners adopted Resolution 09-2023-39 authorizing the Membership in the Educational Services Commission of New Jersey – ESCNJ, 1660 Stelton Road, Piscataway, New Jersey 08854, a New Jersey Approved Co-op #65MCECCPS; and

WHEREAS, the Educational Services Commission of New Jersey (“ESCNJ”), a locally recognized and accepted cooperative purchasing organization, maintains Local Cooperative Agreement Contacts, which are competitively awarded through which members can make purchases; and

WHEREAS, the ESCNJ system was developed for the purpose of utilizing a competitive bidding process to make the procurement process more efficient and provide cost savings to its members; and

WHEREAS, the ESCNJ has offered the Parking Authority of the City of Newark (“Authority”) the opportunity to participate in their Cooperative Purchasing System and the membership is active and continuous; and

WHEREAS, the Authority wishes to utilize the ESCNJ contract #ESCNJ 22/23-35 to purchase three (3) ChargePoint CT4023-GW1; Level II, Dual-Port, Wall-Mount charging stations with Cord Management Kit (CMK) to be installed, upon approval of this Resolution by the Board of Commissioners; and

WHEREAS, the purchase will be three (3) ChargePoint CT4023-GW1; Level II, Dual-Port, Wall-Mount charging stations with Cord Management Kit (CMK) from the awarded vendor Bryan Electric, 1800 East State Street, Suite 150C, Hamilton, New Jersey 08609 at a cost of Sixty Thousand Six Hundred Fifty-One Dollars and Ten Cents (\$60,651.10); and

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Parking Authority of the City of Newark, that the Executive Director, and or his designees are authorized to utilize ESCNJ contract ESCNJ 22/23-35 to purchase three (3) ChargePoint CT4023-GW1; Level II, Dual-Port, Wall-Mount charging stations with Cord Management Kit (CMK) upon approval of this Resolution by the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Executive Director, and/or his designees are authorized to purchase three (3) ChargePoint CT4023-GW1; Level II, Dual-Port, Wall-Mount charging stations with Cord Management Kit (CMK) from Bryan Electric, 1800 East State Street Suite 150C, Hamilton, New Jersey 08609 at a cost of Sixty Thousand Six Hundred Fifty-One Dollars and Ten Cents (\$60,651.10) under ESCNJ contract #ESCNJ 22/23-35. All purchases and related documentation shall be in accordance with the relevant State Contract, New Jersey Standard Terms and Conditions, Method of Operation and Third Party Agreement, if applicable, as contained in the contract documentation and agreements.

BE IT FURTHER RESOLVED, that there shall be not amendments of this Resolution without the approval of the Board of Commissioners,

BE IT FURTHER RESOLVED, that there shall be no advance payment of this contract in accordance with N.J.S.A. 40A:5-16.

BE IT FURTHER RESOLVED, that this contract complies with the Local Pay-to-Play Law, N.J.S.A. 19:44A-20.5 as a State Contract award and constitutes a Fair and Open Procedure.

BE IT FURTHER RESOLVED, that notice of the award shall be published in the Star Ledger and on the official website in accordance with the Local Public Contracts Law.

BE IT FURTHER RESOLVED, if required by State Law, the Authority shall provide the appropriate Notice of Award of this contract to the State Comptroller, no later than twenty (20) business days following such award in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the Comptroller dated November 30, 2023.

Seconded the Motion

Commissioner

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING
AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE PURCHASE AND
INSTALLATION OF THREE (3) LEVEL II DUAL ELECTRIC VEHICLE
CHARGING STATIONS FROM BRYAN ELECTRIC COMPANY TO BE LOCATED
AT THE GREEN STREET MIXED USE PARKING FACILITY (INTERIOR)
PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ.**

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

Evelyn Williams, Chairperson					Andre Speight				
Andre Hollis					Bernard Chase				
Marques-Aquil Lewis									
Tarsha Prindle- Hartley									

CERTIFICATION

I, EVELYN WILLIAMS, Chairperson of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE PURCHASE AND INSTALLATION OF THREE (3) LEVEL II DUAL ELECTRIC VEHICLE CHARGING STATIONS FROM BRYAN ELECTRIC COMPANY TO BE LOCATED AT THE GREEN STREET MIXED USE PARKING FACILITY (INTERIOR) PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ.," (the "Resolution"), which Resolution was adopted at a special meeting of the Authority duly called, advertised and held on November 30, 2023 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 30th day of November, 2023.

PARKING AUTHORITY OF THE
CITY OF NEWARK

[SEAL]

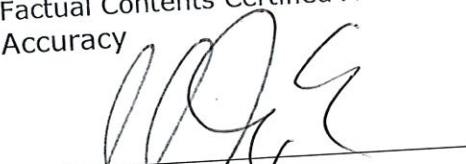
Evelyn Williams, Chairperson

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING
AUTHORITY OF THE CITY OF NEWARK INCREASING THE MONTHLY
PARKING RATES FOR THE GREEN STREET MIXED USE PARKING FACILITY**

Approved as to form and
Legality on basis of Facts


C. Lawrence Crump, Esq.

Factual Contents Certified As to
Accuracy


Anthony C. Mack

RESOLUTION NO.: 11-2023-43

WHEREAS, the Parking Authority of the City of Newark (the "Authority"), is a public body corporate and politic and a political subdivision of the State of New Jersey and subject to the authority of the Local Finance Board pursuant to the Local Budget Law, *N.J.S.A. 40A:4-1, et seq.* and/or the Local Authorities Fiscal Control Act, *N.J.S.A. 40A:5A-1, et seq.*; and

WHEREAS, it is in the best interest of the residents of the City of Newark and the operational needs of the Parking Authority of the City of Newark for the Authority to periodically adjust the monthly public parking fees for its Green Street Mixed Use Parking Facility; and

WHEREAS, The Board of Commissioners of the Authority has received a recommendation from SP+, based upon site reviews of monthly public parking rates in the area, and in conjunction with the Authority's obligation to maintain self-sustaining finances in a significantly inflationary environment; and

WHEREAS, the Executive Director of the Authority recommends and requests the Board of Commissioners of the Authority approve a monthly parking rate increase of Twenty-Five Dollars (\$25.00) for a total of One Hundred Fifty Dollars (\$150.00).

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Parking Authority of the City of Newark, that the Executive Director is hereby authorized to increase the monthly parking rate, at the Green Street Mixed Use Parking Facility, Twenty-Five Dollars (\$25.00) for a total of One Hundred Fifty Dollars (\$150.00).

BE IT FURTHER RESOLVED that the monthly parking rate increase will go into effect on January 1, 2024.

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK INCREASING THE MONTHLY PARKING RATES FOR THE GREEN STREET MIXED USE PARKING FACILITY

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

Evelyn Williams, Chairperson					Andre Speight				
Andre Hollis					Bernard Chase				
Marques-Aquil Lewis									
Tarsha Prindle-Hartley									

CERTIFICATION

I, EVELYN WILLIAMS, Chairperson of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK INCREASING THE MONTHLY PARKING RATES FOR THE GREEN STREET MIXED USE PARKING FACILITY," (the "Resolution"), which Resolution was adopted at a special meeting of the Authority duly called, advertised and held on November 30, 2023 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true,

complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 30th day of November, 2023.

PARKING AUTHORITY OF THE
CITY OF NEWARK

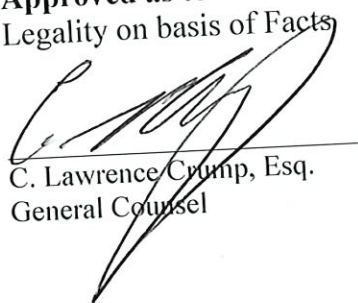
[SEAL]



Evelyn Williams, Chairperson

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING
AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE BOARD OF
COMMISSIONERS TO ENTER INTO EXECUTIVE SESSION TO DISCUSS LEGAL
AND PERSONNEL MATTERS**

Approved as to form and
Legality on basis of Facts



C. Lawrence Crump, Esq.
General Counsel

Factual Contents Certified
to by:



Gabriela Santos

RESOLUTION 11-2023-44

RESOLVED by the Board of Commissioners (hereinafter called the "Board") of the Parking Authority of the City of Newark (hereinafter called the "Authority") on this 30th day of November, 2023 that Executive Session of this Authority is held to discuss legal matters.

BE IT FURTHER RESOLVED that this portion of the meeting be closed to the public, pursuant to the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-6, et. seq.).

BE IT FURTHER RESOLVED that the discussion during the closed portion of the meeting be disclosed to the public, most notably attorney client privilege and personnel under N.J.S.A. 10:4-12(b)(7), and N.J.S.A. 10:4-12 (b) (8) if and only if permitted by law at a future time.

Commissioner
X - Indicates Vote AB – Absent NV – Not Voting
Board of Commissioners Vote of Final Passage

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

Raquel Cagley					Andre Hollis				
Evelyn Williams					Andre Speight				
					Marques A. Lewis				
Tarsha Prindle-Hartley									

I hereby certify that the above resolution was accepted at a Commissioners meeting of the Parking Authority of the City of Newark November 30, 2023.

By: _____
EVELYN WILLIAMS
Chairperson, Newark Parking Authority

(SEAL)
ATTEST:

WITNESS:
