NEWARK PARKING AUTHORITY

AGENDA

BOARD OF COMMISSIONERS – SPECIAL MEETING
April 2, 2026
4:30PM

Public Statement: This special meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; adequate notice of this meeting has been provided to the Star Ledger and to the public at large; establishing the date, time and location of this special meeting by filing with the Office of the City Clerk the schedule of regular meetings.

Attendance – Roll Call
Chair Prindle-Hartley
Vice-Chair Hollis
Treasurer Matthews
Secretary Davis
Commissioner Williams
Commissioner Cordero

Pledge of Allegiance
Action Items:
Agenda Adoption
Approval of Minutes of January, 2026
Approval of Minutes of February 26, 2026

COMMITTEE REPORTS

RESOLUTIONS FOR April 2, 2026:

RESOLUTION #04-2026-19 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK ACCEPTING THE LIST OF BILLS AND FINANCIAL REPORT FOR MARCH 2026.

RESOLUTION #04-2026-20 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT FOR A PARKING STUDY TO LEVEL G ASSOCIATES

RESOLUTION #04-2026-21 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT FOR MUNICIPAL UNDERWRITER SERVICES TO SIEBERT WILLIAMS SHANK & CO LLC

RESOLUTION #04-2026-22 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING A CHANGE OF THE OFFICIAL SIGNATURES ON ALL PARKING AUTHORITY OF THE CITY OF NEWARK BANK ACCOUNTS

STANDING COMMITTEE SELECTIONS:

FINANCE COMMITTEE ____________________, ____________________, ____________________

DEVELOPMENT COMMITTEE ____________________, ____________________, ____________________

SAFETY COMMITTEE____________________, ____________________, ____________________

PERSONNEL COMMITTEE ____________________, ____________________, ____________________

Executive Session	**Resolution #04-2026-**
Legal Report	C. Lawrence Crump, Esq., General Counsel
Executive Director's Report	Anthony C. Mack, Esq.

Adjournment:

MINUTES OF THE VIRTUAL REORGANIZATION MEETING OF BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK
March Meeting Rescheduled & Held on April 2, 2026
4:30PM

PUBLIC STATEMENT: THIS MEETING IS BEING CALLED PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, CHAPTER 113; ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE STAR LEDGER AND TO THE PUBLIC AT LARGE; ESTABLISHING THE DATE, TIME AND LOCATION OF THIS MEETING BY FILING WITH THE OFFICE OF THE CITY CLERK THE SCHEDULE OF REGULAR MEETINGS.

Roll Call as follows:

Present:	Vice-Chairperson Tarsha Prindle Hartley Secretary Vanessa Davis Commissioner Evelyn Williams Commissioner Stefani Matthews
Absent:	Treasurer Andre Hollis Mayttee Cordero
Others Present:	Executive Director, Anthony C. Mack, Esq. C. Lawrence Crump, Esq., General Counsel Sr. Executive Asst., Merian Williams Gabriela Santos, Fiscal Manager
Member of the Public:	None

The pledge of allegiance was recited.

General Counsel C. Lawrence Crump noted that a quorum has been met and the Board is in accord with State Statute and the meeting could now commence.

General Counsel Crump requested a Motion to adopt the Agenda. Motion by Commissioner William, seconded by Vice-Chair Prindle-Hartley and approved by unanimous consent.

General Counsel confirmed that due to the resignation of Chair Speight, new election will be taking place. All seats were vacated and General Counsel conducted the 2026 board re-election.

General Counsel opened the floor for nominations.

Commissioner Evelyn Williams nominated Tarsha Prindle-Hartley for the office of Chairperson. This nomination was seconded by Commissioner Prindle-Hartley. General Counsel inquired if there were any other nominations. Hearing no other nominations, nominations were closed and Commissioner Prindle Hartley was voted as the 2026 Chair.

General Counsel opened the floor for nominations for Vice-Chairperson.

Commissioner Williams nominated Commissioner Andre Hollis for Vice-Chair. This nomination was seconded by Commissioner Prindle-Hartley. General Counsel inquired if there were any other nominations. There being no further nominations, nominations for the office of Vice-Chair was closed by General Counsel Crump. Andre Hollis was voted 2026 Vice-Chairperson:

General Counsel opened the floor for nominations for Treasurer.

Commissioner Evelyn Williams nominated Commissioner Stefanie Matthews for the office of Treasurer. This nomination was seconded by Commissioner Prindle-Hartley. There being no further nominations, nominations for the office of Treasurer was closed by General Counsel Crump. Stefanie Matthews Hollis was voted 2026 Treasurer.

General Counsel opened the floor for nominations for Secretary.

Commissioner Evelyn Williams nominated Commissioner Vanessa Davis for the office of Secretary. This nomination was seconded by Commissioner Prindle-Hartley. General Counsel inquired if there were any other nominations. There being no further nominations, nominations for the office of secretary was closed by General Counsel Crump. Vanessa Davis was voted 2026 Secretary.

COMMITTEE REPORTS:

Chair Prindle-Hartley advised that the Finance Committee did met on Monday March 23, 2026 and reviewed the List of Bills and financial report. Chair Prindle-Hartley reported that the List of Bills and Financials are in order and the Finance Committee is recommending approval.

Having heard the full report, there were no questions or comments, motion to accept the Financial Report by Commissioner Williams, seconded by Commissioner Davis and approved by unanimous consent

RESOLUTIONS:

RESOLUTION #02-2026-19 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK approving the List of Bills for March 2026 by Commissioner Davis, seconded by Commissioner Williams and approved by unanimous consent.

RESOLUTION #02-2026-20 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT TO PERFORM A PARKING STUDY TO LEVEL G ASSOCIATES. Motion to approve by Commissioner Williams, SECONDED BY Commissioner Davis. The motion was approved by unanimous consent.

RESOLUTION #01-2026-21 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT TO SEIBERT WILLIAMS SHANK 7 CO, LLC. After discussion, Motion to approve by Commissioner Williams, seconded by Chair Prindle Hartley, approved by unanimous consent.

RESOLUTION #01-2026-22 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING A CHANGE OF THE OFFICIAL SIGNATURES ON ALL PARKING AUTHOPRITY OF THE CITY OF NEWARK BANK ACCOUNTS. Motion to approved by Commissioner Willimas, seconded by Chair Prindle-Hartley and approved by unanimous consent.

No Executive Session was required

General Counsel reported that no Legal Report or Executive Director Report for this meeting.

Standing Committee will be selected at the April Meeting.

There being no further business, motion to adjourn by Commissioner Williams, seconded by Commissioner Davis, approved by unanimous consent.

RESOLUTION ACCEPTING THE LIST OF BILLS FOR MARCH 2026

Resolution No. 04-2026-19

Approved as to form and
Legality on basis of Facts

C. Lawrence Crump, Esq.

Factual Contents Certified

by
Budget Authorization Certified

WHEREAS, the Executive Director and Finance Committee received and reviewed the List of Bills for the Month March 2026; and

WHEREAS, the Board of Commissioners has reviewed and accepted the list of Bills for March 2026; and

WHEREAS, the Executive Director is recommending that the List of Bills be accepted; and

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Parking Authority of the City of Newark that the List of Bills for March 2026 be accepted for payment.

Commissioner ____________________ Seconded the Motion ______________________

X - Indicates Vote ~ AYE – Yes NAY-No NV – Not Voting AB – Absent

Board of Commissioners Vote of Final Passage

Commissioners	AYE	NAY	NV	AB	Commissioners	AYE	NAY	NV	AB
Tarsher Prindle-Hartley Chair					Mayttee Cordero				
Stefani Matthews					Andre Hollis				
Vanessa Davis					Evelyn Williams				

I hereby certify that the above Resolution No.04-2026-19 was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on April 2, 2026.

By: ______________________

TARSHA PRINDLE-HARTLEY, Chairperson
Newark Parking Authority

(SEAL)
ATTEST:

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT FOR PARKING STUDY TO LEVEL G ASSOCIATES

Approved as to form and Legality on basis of Facts	Factual Contents Certified As to Accuracy
C. Lawrence Crump, Esq.	Gabriella Santos

RESOLUTION NO.: 4-2026-20

WHEREAS, the Parking Authority of the City of Newark is authorized by *N.J.S.A.* 40:11A-6(l) to enter into and perform any and all contracts, execute any and all instruments, and do and perform any and all acts and things necessary or useful and convenient for the purposes of the authority; and

WHEREAS, pursuant to the aforesaid statutory authority, the Parking Authority of the City of Newark issued a Request for Proposals for Parking Study Services under a Fair and Open Process, as defined in N.J.S.A. 19:44A-20.7, which was advertised in the Star Ledger, and on the NPA website, on March 6, 2026; and

WHEREAS, in response to the Request for Proposals, on March 20, 2026, the Authority received and verified as complete responses from:

Level G Associates

WHEREAS, the Evaluation Committee reviewed all of the Responses submitted by the aforesaid firms and determined that the following firm is qualified based on the criteria set forth in the Request for Proposals, and recommends that the Parking Authority of the City of Newark enter into a contract with:

Level G Associates

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that Notice of the Award of contracts for "Professional Services" without competitive bidding must be published in a local newspaper; and

WHEREAS, the Financial Manager has certified as to the availability of funds for the purposes intended herein from the current budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners authorizes the Executive Director to execute a contract with the recommended firm for one year commencing upon full execution of contract, not to exceed Fifty Thousand Dollars ($50,000.00) subject to the company submitting any additional required documentation.

BE IT FURTHER RESOLVED, that there shall be no amendments of this Resolution without the approval of the Board of Commissioners.

BE IT FURTHER RESOLVED, that there shall be no advance payment of this contract in accordance with N.J.S.A. 40A:5-16.

BE IT FURTHER RESOLVED, that notice of the award shall be published in the Star Ledger and on the official website in accordance with the Local Public Contracts Law.

CERTIFICATION OF AVAILABLE FUNDS

I hereby certify that funds are available for this contract in the current budget of the Parking Authority of the City of Newark.

Dated: ____________________

Gabriela Santos
Financial Manager

Commissioner Seconded the Motion

X - Indicates Vote AB – Absent NV – Not Voting

Board of Commissioners Vote of Final Passage

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT FOR PARKING STUDY TO LEVEL G ASSOCIATES

Commissioners	AYE	NAY	NV	AB	Commissioners	AYE	NAY	NV	AB
Tarsha Prindle-Hartley, Chairperson					Mayttee Cordero				
Andre Hollis					Stefani Matthews				
Evelyn Williams									
Vanessa Davis									

<u>CERTIFICATION</u>

I, Tarsha Prindle-Hartley, Chairperson of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT FOR PARKING STUDY TO LEVEL G ASSOCIATES (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on April 2, 2026 in accordance with the Open Public Meetings Act, *N.J.S.A.* 10:4-6 *et seq.*, as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 2nd day of April 2026.

PARKING AUTHORITY OF THE CITY OF NEWARK [SEAL]

Tarsha P. Hartley

Tarsha Prindle-Hartley, Chairperson

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICE CONTRACT FOR MUNICIPAL UNDERWRITING SERVICES TO SIEBERT WILLIAMS SHANK & CO LLC

Approved as to form and Legality on basis of Facts	Factual Contents Certified As to Accuracy
C. Lawrence Crump, Esq.	Gabriella Santos

RESOLUTION NO.: 4-2026-21

WHEREAS, the Parking Authority of the City of Newark is authorized by *N.J.S.A.* 40:11A-6(l) to enter into and perform any and all contracts, execute any and all instruments, and do and perform any and all acts and things necessary or useful and convenient for the purposes of the authority; and

WHEREAS, pursuant to the aforesaid statutory authority, the Parking Authority of the City of Newark issued a Request for Qualifications for Municipal Underwriting Services under a Fair and Open Process, as defined in N.J.S.A. 19:44A-20.7, which was advertised in the Star Ledger, and on the NPA website, on March 6, 2026; and

WHEREAS, in response to the Request for Qualifications, on March 20, 2026, the Authority received and verified as complete responses from:

Siebert Williams Shank & Co. LLC

NW Financial Group, LLC

WHEREAS, the Evaluation Committee reviewed all of the Responses submitted by the aforesaid firms and determined that the following firm is qualified based on the criteria set forth in the Request for Qualifications, and recommends that the Parking Authority of the City of Newark enter into a contract with:

Siebert Williams Shank & Co. LLC

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that Notice of the Award of contracts for "Professional Services" without competitive bidding must be published in a local newspaper; and

WHEREAS, the Financial Manager has certified as to the availability of funds for the purposes intended herein from the current budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners authorizes the Executive Director to execute a contract with the recommended firm for one year commencing upon full execution of contract, not to exceed Fifty Thousand Dollars ($50,000.00) subject to the company submitting any additional required documentation.

BE IT FURTHER RESOLVED, that there shall be no amendments of this Resolution without the approval of the Board of Commissioners.

BE IT FURTHER RESOLVED, that there shall be no advance payment of this contract in accordance with N.J.S.A. 40A:5-16.

BE IT FURTHER RESOLVED, that notice of the award shall be published in the Star Ledger and on the official website in accordance with the Local Public Contracts Law.

CERTIFICATION OF AVAILABLE FUNDS

I hereby certify that funds are available for this contract in the current budget of the Parking Authority of the City of Newark.

Dated: ____________________

Gabriela Santos
Financial Manager

Commissioner Seconded the Motion

X - Indicates Vote AB – Absent NV – Not Voting

Board of Commissioners Vote of Final Passage

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICE CONTRACT FOR MUNICIPAL UNDERWRITING SERVICES TO SIEBERT WILLIAMS SHANK & CO LLC

Commissioners	AYE	NAY	NV	AB	Commissioners	AYE	NAY	NV	AB
Tarsha Prindle-Hartley, Chairperson					Mayttee Cordero				
Andre Hollis					Stefani Matthews				
Evelyn Williams									
Vanessa Davis									

CERTIFICATION

I, Tarsha Prindle-Hartley, Chairperson of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICE CONTRACT FOR MUNICIPAL UNDERWRITING SERVICES TO SIEBERT WILLIAMS SHANK & CO LLC (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on April 2, 2026 in accordance with the Open Public Meetings Act, *N.J.S.A.* 10:4-6 *et seq.*, as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 2nd day of April 2026.

PARKING AUTHORITY OF THE CITY OF NEWARK [SEAL]

Tarsha P-Hartley

Tarsha Prindle-Hartley, Chairperson

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING A CHANGE OF THE OFFICIAL SIGNATURES ON ALL PARKING AUTHORITY OF THE CITY OF NEWARK BANK ACCOUNTS

Approved as to form and
Legality on basis of Facts

C. Lawrence Crump, Esq.

Factual Contents Certified As to
Accuracy

RESOLUTION NO.: 04 -2026-22

WHEREAS, the Board of Commissioners of the Parking Authority of the City of Newark is the governing body of the Authority, and charged with the ultimate oversight of the same, pursuant to N.J.S.A. 40-11A-5; and

WHEREAS, Board of Commissioners authorize who may be listed as signatories to all accounts currently held by the Parking Authority of the City of Newark, which will allow them to open accounts in the name of the Authority, endorse checks and orders for payment, borrow money on behalf and in the name of Authority, and sign and execute promissory notes or other evidence of indebtedness; and

WHEREAS, Andre Speight was formerly the Board Chair and a signatory on all bank accounts and has submitted his resignation from the Board of Commissioners effective February 25, 2026; and

WHEREAS, the Board of Commissioners wishes to have the following: Tarsha Prindle-Hartley (Board Chair) and Stefanie Matthews (Board Treasurer) added as authorized signatories on all current accounts held by the Parking Authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Parking Authority of the City of Newark that Anthony Mack (Executive Director), Tarsha Prindle-Hartley (Board Chair) Andre Hollis (Board Vice-Chair) and Stefanie Matthews, (Board Treasurer) will be the only authorized signatories on all current accounts held by the Parking Authority of the City of Newark.

Commissioner Seconded the Motion

X - Indicates Vote AB – Absent NV – Not Voting

Board of Commissioners Vote of Final Passage

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING A CHANGE OF THE OFFICIAL SIGNATURES ON ALL PARKING AUTHORITY OF THE CITY OF NEWARK BANK ACCOUNTS

Commissioners	AYE	NAY	NV	AB	Commissioners	AYE	NAY	NV	AB
Tarsha Prindle-Hartley, Chairperson					Vanessa Davis Secretary				
Evelyn Williams					Mayttee Cordero				
Stefanie Matthews Treasurer					Andre Hollis Vice-Chairperson				

CERTIFICATION

I, TARSHA PRINDLE-HARTLEY, Chairperson of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING A CHANGE OF THE OFFICIAL SIGNATURES ON ALL PARKING AUTHORITY OF THE CITY OF NEWARK BANK ACCOUNTS" (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on April 2, 2026 in accordance with the Open Public Meetings Act, *N.J.S.A.* 10:4-6 *et seq.*, as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 2nd day of April, 2026.

PARKING AUTHORITY OF THE CITY OF NEWARK [SEAL]

Tarsha P. Hartley

Tarsha Prindle-Hartley, Chairperson